|  |  |
| --- | --- |
|  |  |
| Test Script  SAP S/4HANA - 17-09-20 | public |
| Intrastat Processing (BDT\_DE) |

Table of Contents

[1 Purpose 3](#_Toc51266989)

[2 Prerequisites 4](#_Toc51266990)

[2.1 System Access 4](#_Toc51266991)

[2.2 Roles 4](#_Toc51266992)

[2.3 Master Data, Organizational Data, and Other Data 5](#_Toc51266993)

[2.4 Business Conditions 6](#_Toc51266994)

[2.5 Preliminary Steps 7](#_Toc51266995)

[2.5.1 Activate Data Aging Objects of Intrastat Declaration 7](#_Toc51266996)

[2.5.2 Prerequisite Customizing Activities for Intrastat 8](#_Toc51266997)

[2.5.3 Maintain Condition Records 12](#_Toc51266998)

[2.5.4 Create Purchasing Info Records 14](#_Toc51266999)

[2.5.5 Prerequisite Customizing Activities for Classification 17](#_Toc51267000)

[3 Overview Table 22](#_Toc51267001)

[4 Test Procedures 24](#_Toc51267002)

[4.1 Manage Commodity Codes 24](#_Toc51267003)

[4.2 Classify Products Commodity Codes 25](#_Toc51267004)

[4.3 Reclassify Products Commodity Codes (Optional) 27](#_Toc51267005)

[4.4 Display Classified Products 28](#_Toc51267006)

[4.5 Create Person Responsible for International Trade 29](#_Toc51267007)

[4.6 Manage Providers of Information 31](#_Toc51267008)

[4.7 Create Intrastat Declarations Manually 33](#_Toc51267009)

[4.8 Create Intrastat Declarations Automatically (Background Job) 35](#_Toc51267010)

[4.9 Display Intrastat Declarations 37](#_Toc51267011)

[4.10 Change Intrastat Declaration Item (Optional) 38](#_Toc51267012)

[4.11 Add Intrastat Declaration Item for Existing Declarations (Optional) 40](#_Toc51267013)

[4.12 Release Intrastat Declarations and Create Declaration File 41](#_Toc51267014)

[4.13 Cancel Release Intrastat Declarations (Optional) 42](#_Toc51267015)

# Purpose

This scope item provides system generated Intrastat declarations.

Intrastat is a statistical system used to collect information from enterprises regarding trade between European Union (EU) member states. When the EU was created in 1993 and the initial EU member states became part of the single market, information about their trade with other EU member states could no longer be obtained from customs documents. Intrastat evolved as a replacement to collect information directly from enterprises about dispatches and arrivals of commodities among member states. Today, Intrastat is used for collecting statistics on the trade in goods ( services are excluded ) between the EU member states.

This document provides a detailed procedure for testing this scope item after solution activation, reflecting the predefined scope of the solution. Each process step, report, or item is covered in its own section, providing the system interactions (test steps) in a table view. Steps that are not in scope of the process but are needed for testing are marked accordingly. Project-specific steps must be added.

# Prerequisites

This section summarizes all the prerequisites for conducting the test in terms of systems, users, master data, organizational data, other test data and business conditions.

## System Access

|  |  |
| --- | --- |
| System | Details |
| System | Accessible via SAP Fiori launchpad. Your system administrator provides you with the URL to access the various apps assigned to your role. |

## Roles

Assign the following business roles to your individual test users. Alternatively, if available, you can create business roles using the following spaces with pages and predefined apps for the SAP Fiori launchpad and assign the business roles to your individual test users.

Note These roles or spaces are examples provided by SAP. You can use them as templates to create your own roles or spaces.

For more information about business roles, refer to Assigning business roles to a user in the [Administration Guide to Implementation of SAP S/4HANA with SAP Best Practices](https://help.sap.com/viewer/S4HANA2020_AdminGuide) .

Table 1:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (Role) | ID (Role) | Description (Space) | ID (Space) | Log On |
| Trade Classification Specialist | SAP\_BR\_TRD\_CLS\_SPECIALIST | International Trade Classification | SAP\_BR\_TRD\_CLS\_SPECIALIST | Please ask your system administrator to assign to the testers. |
| Intrastat Specialist | SAP\_BR\_INTRASTAT\_SPECIALIST | Intrastat | SAP\_BR\_INTRASTAT\_SPECIALIST | Please ask your system administrator to assign to the testers. |
| Master Data Specialist - Business Partner Data | SAP\_BR\_BUPA\_MASTER\_SPECIALIST | Business Partner | SAP\_BR\_BUPA\_MASTER\_SPECIALIST | Please ask your system administrator to assign to the testers. |
| Administrator | SAP\_BR\_ADMINISTRATOR | Administration | SAP\_BR\_ADMINISTRATOR | Please ask your system administrator to assign to the testers. |
| Configuration Expert - Business Process Configuration | SAP\_BR\_BPC\_EXPERT | Business Process Configuration | SAP\_BR\_BPC\_EXPERT | Please ask your system administrator to assign to the testers. |
| Purchaser | SAP\_BR\_PURCHASER | Operational Purchasing | SAP\_BR\_PURCHASER |  |
| Pricing Specialist | SAP\_BR\_PRICING\_SPECIALIST | Price Management | SAP\_BR\_PRICING\_SPECIALIST |  |

## Master Data, Organizational Data, and Other Data

The organizational structure and master data of your company have been created in your system during activation. The organizational structure reflects the structure of your company. The master data represent materials, customers, and vendors, for example, depending on the operational focus of your company.

Use your own master data or the following sample data to go through the test procedure.

|  |  |  |  |
| --- | --- | --- | --- |
| Master / Org. Data | Value | Master / Org. Data Details | Comments |
| Material |  |  | See sections Business Conditions. Following the corresponding scope item. For more information about creating master data, see the following Master Data Script documentation. |
| Sold-to party | 10100060 | Foreign DE Customer 60 (HU) | Foreign customer in EU countries |
| Ship-to party | 10100060 | Foreign DE Customer 60 (HU) | Foreign customer in EU countries |
| Payer | 10100060 | Foreign DE Customer 60 (HU) | Foreign customer in EU countries |
| Supplier/Customer | 10200001 | Supplier/Customer for Intrastat (HU) | Foreign customer in EU countries |
| Plant | 1010 |  |  |
| Storage Location | 101A |  |  |
| Shipping Point | 1010 |  |  |
| Sales organization | 1010 |  |  |
| Distribution channel | 10 |  |  |
| Division | 00 |  |  |
| Master/Org.Data: Purchasing Organization | 1010 |  |  |
| Purchasing Group | 001 |  |  |

For more information on creating master data objects, see the following [Master Data Scripts (MDS)](https://support.sap.com/content/dam/SAAP/Sol_Pack/BP_OP_ENTPR/BP_OP_ENTPR_S4HANA2020_7_Master_Data_EN_XX.htm)

Table 2: Master Data Script Reference

|  |  |
| --- | --- |
| Master Data Script ID | Description |
| BNF | Create Product Master of Type "Trading Good" |

## Business Conditions

The business process described in this Test Script is part of a bigger chain of integrated business processes or scope items. You need to at least choose one of following processes, and then complete the process before you are able to start going through this scope item:

Please use the Business partner mentioned in Master Data, Organization Data and Other data to complete the following processes.

|  |  |
| --- | --- |
| Scope Item | Business Condition |
| BD3 - Sales Processing using Third-Party with Shipping Notification | Must be run before this test script. |
| BD9 - Sell from Stock | Must be run before this test script. |
| BDD - Customer Returns | Must be run before this test script. |
| BDH - Sales Order Entry with One-Time Customer | Must be run before this test script. |
| BDK - Sales Processing using Third-Party without Shipping Notification | Must be run before this test script. |
| BDN - Sales of Non-Stock Item with Order-Specific Procurement | Must be run before this test script. |
| BDQ - Invoice Correction Process with Debit Memo | Must be run before this test script. |
| BDW - Returnables Processing | Must be run before this test script. |
| BKL - Invoice Correction Process with Credit Memo | Must be run before this test script. |
| BKZ - Sales Order Processing with Invoice List and Collective Billing | Must be run before this test script. |
| BNX - Consumable Purchasing | Must be run before this test script. |
| J45 - Procurement of Direct Materials | Must be run before this test script. |
| BMK - Return to Supplier | Must be run before this test script. |
| BMY - Subcontracting | Must be run before this test script. |
| BKJ - Sales Order Processing with Customer Down Payment | Must be run before this test script. |
| 1MI - Delivery Processing without Order Reference | Must be run before this test script. |
| 1MP - Quality Management in Sales | Must be run before this test script. |
| 1MX - Intercompany Sales Order Processing - International | Must be run before this test script. |
| 2ET - Sales Order Processing for Non-Stock Material | Must be run before this test script. |

## Preliminary Steps

### Activate Data Aging Objects of Intrastat Declaration

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Data aging offers the option of moving large amounts of data within a database to get more working memory. The SAP application helps you move data from the current area to the historical area. The application controls the move by specifying a data temperature for the data. You can influence the move by an aging-object-specific customizing, using a residence time. Moving the data influences the visibility of the data during data access.

Intrastat declarations qualify for Data Aging per established rules. Therefore, Data Aging for Intrastat declarations is provided. For further information on that technical topic, please refer to the following note : [2529437](https://launchpad.support.sap.com/#/notes/2529437) - Data Aging for Intrastat Declaration (Data Aging Object /ECRS/RP).

### Prerequisite Customizing Activities for Intrastat

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

When some prerequisite scope items from SD and MM are activated in customer system, customer may need to maintain the additional configuration by following customizing activities.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Define Default Values for Sales | This configuration depends on the prerequisite scope items which have been activated in customer system. Check customer scope items first. Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Intrastat > Default Values > Sales > Define Default Values for Sales .  The reference configurations in the customizing activity are listed in Table 1.  Country of Declaration: DE  Item Category: CB1I, used in scope item BDW-Returnables Processing  Intrastat Group: <Leave blank>  Business Transaction Type: 11  Procedure for Dispatches or Customer Returns: <Leave blank>  Procedure for Receipts or Returns to Supplier: <Leave blank>  Movement Code: <leave blank>  Choose Save. | The default values for Intrastat report are defined for the item categories which are used for the prerequisite of SD or MM scope items. |  |
| 2 | Define Default Values for Purchasing | This configuration depends on the prerequisite scope items which have been activated in customer systems. Check customer scope items first. Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Intrastat > Default Values > Purchasing > Define Default Values for Purchasing .  The reference configurations in the customizing activity are listed in Table 2.  Country of Declaration: DE  The following Purchasing fields combination is used in scope item BMR scheduling Agreements in Procurement.  Purchase Document Category : L  Purchase Document Type: LP  Item Category: 2  Business Transaction type: 12  Procedure: <Leave blank>  Movement Code: <leave blank>  Choose Save. | The default values for Intrastat report are defined for the purchasing fields combination which is used for the prerequisite of SD or MM scope items. |  |
| 3 | Define Exclusion of Sales Document Item Category | This configuration depends on the prerequisite scope items which have been activated in customer system. Check customer scope items first. Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Intrastat > Data Selection Control > Define Exclusion of Sales Document Item Category .  The reference configurations in the customizing activity are listed in following Table 3.  Item Category: CBTE  Choose Save. | The exclusion of sales document item categories is defined. |  |
| 4 | Define Sales Document Item Category for Services | This configuration depends on the prerequisite scope items which have been activated in customer system. Check customer scope items first. Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Intrastat > Data Selection Control > Define Sales Document Item Category for Services .  The reference configurations in the customizing activity are listed in Table 4.  Item Category: TAD used in scope item 2ET-Sales Order Processing for Non-Stock Material.  Choose Save. | The sales document item categories that contain data regarding services are defined. |  |

Table 3: Table 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country of Declaration | Item Category | Intrastat Group | Business Transaction Type | Movement Code | Procedure | Prerequisite Scope Item |
| DE | CFN |  | 12 |  |  | 1IU-Customer Consignment |
| DE | CPN |  | 21 |  |  | 1IU-Customer Consignment |
| DE | TAX |  | 11 |  |  | 2ET-Sales Order Processing for Non-Stock Material |
| DE | CB1I |  | 11 |  |  | BDW-Returnables Processing |
| DE | CBTA |  | 11 |  |  | BJE-Make-to-Order Production - Finished Goods Sales and Final Assembly |
| DE | RENV |  | 21 |  |  | BKP-Accelerated Customer Returns |
| DE | TAXN |  | 34 |  |  | BDA-Free of Charge Delivery |
| DE | CBTC |  | 11 |  |  | 1YT-Make-to-Order Production with Variant Configuration |
| DE | NLC |  | 11 |  |  | 1P9-Intercompany Stock Transfer |
| DE | CBTQ |  | 11 |  |  | 31Q-Sales Order Processing for Sales Kits |

Table 4: Table 2

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Country of Declaration | Purchasing Document Type | Purchase Document Category | Item Category | Business Transaction Type |  | Prerequisite Scope Item |
| DE | LP | L | 2 | 12 |  | BMR-Scheduling Agreements in Procurement |
| DE | LPA | L | 0 | 11 |  | BMR-Scheduling Agreements in Procurement |
| DE | NB2 | F | 5 | 21 |  | BKP-Accelerated Customer Returns |
| DE | NB | F | 7 | 11 |  | 1P9-Intercompany Stock Transfer |

Table 5: Table 3

|  |  |
| --- | --- |
| Item Category | Prerequisite Scope Item |
| CBTE | 31Q-Sales Order Processing for Sales Kits |
| G2B | 31Q-Sales Order Processing for Sales Kits |
| G2E | 31Q-Sales Order Processing for Sales Kits |
| G2P | 31Q-Sales Order Processing for Sales Kits |
| L2B | 31Q-Sales Order Processing for Sales Kits |
| L2E | 31Q-Sales Order Processing for Sales Kits |
| L2P | 31Q-Sales Order Processing for Sales Kits |
| TAE | 31Q-Sales Order Processing for Sales Kits |
| TAP | 31Q-Sales Order Processing for Sales Kits |
| TAPF | 31Q-Sales Order Processing for Sales Kits |
| CIN | 1IU-Customer Consignment |
| CRN | 1IU-Customer Consignment |
| CBEE | 31Q-Sales Order Processing for Sales Kits |
| CBTP | 31Q-Sales Order Processing for Sales Kits |
| REB | 31Q-Sales Order Processing for Sales Kits |

Table 6: Table 4

|  |  |
| --- | --- |
| Item Category | Prerequisite Scope Item |
| PS03 | J14-Sales Order Processing - Project-Based Services |
| PS13 | J14-Sales Order Processing - Project-Based Services |
| PS23 | J14-Sales Order Processing - Project-Based Services |
| PS33 | J14-Sales Order Processing - Project-Based Services |
| PS43 | J14-Sales Order Processing - Project-Based Services |
| PSC1 | J14-Sales Order Processing - Project-Based Services |
| TAD | 2ET-Sales Order Processing for Non-Stock Material |
| TADN | 2ET-Sales Order Processing for Non-Stock Material |
| CTAD | 2ET-Sales Order Processing for Non-Stock Material |
| PS53 | J14-Sales Order Processing - Project-Based Services |

### Maintain Condition Records

Purpose

To ensure Sales Orders with international ship-to-party can be created successfully, corresponding Condition Records need to be maintained.

Procedure

1. Maintain condition records for condition type TTX1-Output Tax

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori Launchpad | Log onto the SAP Fiori Launchpad using the Pricing Specialist role. | The SAP Fiori launchpad is displayed. |  |
| 2 | Open Set Material Prices - Sales | Choose Set Material Prices - Sales (VK12). | The Change Condition Records screen is displayed. |  |
| 3 | Choose Condition Type | In the Change Condition Records screen , maintain below information:  Condition Type: TTX1  Then click Enter, and in the dialog box, select Export Taxes and select Choose. | The Change Output Tax TTX1: Selection is displayed. |  |
| 4 | Maintain Condition Record | In the Change Output Tax ( TTX1): Selection screen, maintain below information:  Country: DE  Then click Execute.  In the Change Output Tax Condition ( TTX1) Overview screen, maintain a new entry with below information:  Destination Country: HU  TaxClass1-Cust.: 0  Tax Class. Material: 1  Valid From.: for example, <today’s date>  Valid To.: for example, 12/31/9999  Tax Code: <Please select appropriate tax code, for example, A0 for DE>  Choose Save.  The above Countries are only used as examples to showcase how to maintain condition records. Please adjust accordingly against your business requirement. | Condition Record has been maintained. |  |

1. Maintain Condition Records for condition type GRWR-Statistical value

When the scope item was activated without Demo Data. System has no pre-delivered Demo Data and you will need to maintain following condition record before performing testing.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori Launchpad | Log onto the SAP Fiori Launchpad using the Pricing Specialist role. | The SAP Fiori launchpad is displayed. |  |
| 2 | Open Set Material Prices - Sales | Choose Set Material Prices - Sales (VK12). | The Change Condition Records screen is displayed. |  |
| 3 | Choose Condition Type | In the screen Change Condition Records, maintain below information:  Condition Type: GRWR  Then click Enter | The Change Statistical value (GRWR): Selection displays. |  |
| 4 | Maintain Condition Record | In the screen Change Statistical value (GRWR): Selection, maintain below information:  Sales Organization: 1010  Distribution Channel: 10  Division: 00  Incoterms:  Click Execute.  In the Change Statistical value Condition (GRWR) : Overview screen, maintain below information:  Incoterms: for example, EXW  Amount: for example, 100%  Valid From.: for example, <today’s date>  Valid To.: for example, 12/31/9999  Click Save to save the change.  The above incoterm is used as an example to showcase how to maintain condition records GRWR. Please maintain condition records for all the incoterm against your business requirement. | Condition Record has been maintained. |  |

### Create Purchasing Info Records

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this procedure, you create info records in the procure process. Before you run the prerequisite scope items of procure process, please first maintain the info record according to following steps.

Please check test script of scope item BDH - Sales Order Entry with One-Time Customer for more information on creating info record.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori Launchpad | Log onto the SAP Fiori Launchpad using the Purchaser role. | The SAP Fiori launchpad is displayed. |  |
| 2 | Open Manage Purchasing Info Records | Choose Manage Purchasing Info Records (F1982). | The Manage Purchasing Info Records screen is displayed. |  |
| 3 | Open New Purchasing Info Record | Choose Create Purchasing Info Records. | The Purchasing Info Record screen is displayed. |  |
| 4 | Enter Header Data | Go to the Header area, and make the following entries:  Info Record Description: Enter short text, for example, TG0011\_10200001  Purchasing Organization: for example, 1010  Supplier: for example, 10200001  Material: for example, TG0011  Plant: for example, 1010  Purchasing Group: for example, 002 | Header data is added. |  |
| 5 | Enter Purchasing Data | Go to the Purchasing Data area, and make the following entries:  Incoterm: for example, EXW  Incoterm Location 1: <Incoterm location> | Purchasing Data is added. |  |
| 6 | Enter Delivery and Quantity | Go to the Delivery and Quantity area, and make the following entries:  Delivery Time in Days: <XX Days>, for example, 1  Under Delivery Tolerance in %: for example, 10  Over Delivery Tolerance in %: for example, 10  Tax Code: V1  Order Unit: for example, PC  Standard Order Quantity: for example, 10  Goods-Receipt-Based Invoice Verification: Select the check box  No Evaluated Receipt Settlement: Select the check box  Select the following entries if required:  Unlimited Delivery  Order Acknowledgment Requirement | Delivery and Quantity Data is added. |  |
| 7 | Enter Condition Data | In the Condition section, choose the Add icon. Enter the following data:  Valid From: <date>  Amount: <Amount>, for example, 30  Pricing Unit: <Pricing Unit>, for example, 1  Valid To: <date>  Currency: for example, EUR  Choose Apply. | Condition Data is added. |  |
| 8 | Save Your Data | Choose Save. | A purchasing info record is saved. |  |
| 9 | Repeat Entire Steps and Create a New Info Record | Repeat entire steps and create new info records for the materials and vendor listed in chapter [Master Data, Organizational Data, and Other Data](#unique_5) [page ] 5. |  |  |

### Prerequisite Customizing Activities for Classification

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

To ensure the Customs Unit of Measure correctly mapping with internal Supplementary Unit of Measure, you may use following customizing activity to manage the customs units of measure.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Define Measure System | Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Classification > Define Unit of Measure System .  Choose New Entries.  Unit of Measure System: UOM\_EU  Description: Measure System for EU  Choose the line of UOM\_EU and click Customs Unit of Measure.  Click New Entries:  Customs Unit of Measure: For example, KGM  UoM Description: kilogram  Save the entries.  Then choose Mapping for Customs Unit of Measure.  Choose New Entries:  Customs UoM: For example, KGM  MU(Unit of Measure): KG  Save the entries.  For the Customs Unit of Measure, you can check following table 1 for reference. | The Customs Unit of Measures are maintained.  The Customs Unit of Measure are mapped with internal Unit of Measure. |  |
| 2 | Define Numbering Scheme Content | Run the transaction code SPRO, then go to the IMG activity by following path: Governance, Risk and Compliance > International Trade > Classification > Define Numbering Scheme Content .  Double Click the Numbering Scheme Content EU01.  Maintain the following entry:  Unit of Measure System: Measure System for EU. | The Unit of Measure System is assigned to the Numbering Scheme Content. |  |

Table 7: Table 1

|  |  |
| --- | --- |
| Customs Unit of Measure | Description |
| ASV | %vol |
| ASVX | %vol/hectolitre |
| CCT | Carrying capacity in tonnes |
| CEN | Hundred items |
| CTM | Carats(1 metric carat=2 x 10-4 kg) |
| DAP | Deka ton |
| DTN | 100 kilograms |
| DTNE | Hectokilogram net drained weight |
| DTNF | Hectokilogram net soft wheat |
| DTNG | Hectokilogram net raw weight |
| DTNM | Hectokilogram net dry matter |
| DTNN | Hectokilogram dead weight |
| DTNR | Hectokilogram raw sugar with a yield of 92% |
| DTNS | Hectokilogram white sugar |
| DTNZ | Hectokilogram per 1% by weight of sucrose |
| GFI | Gram of fissile isotopes |
| GRM | Gram |
| GRT | Gross tonnage |
| HLT | Hectolitre |
| KAC | Kg net Ace K |
| KCC | Kilograms of choline chloride |
| KCL | Tonne of potasium chloride |
| KGM kilogram | Kilogram |
| KGMA kilograms total alcohol | Kilograms total alcohol |
| KGMB kilograms gross weight | Kilograms gross weight |
| KGME | Kilogram drained net weight |
| KGMN | Kilogram dead weight |
| KGMP | Kilogram of lactic matter |
| KGMS | Kg of raw sugar |
| KGMT | Kilogram dry lactic matter |
| KLT | 1000 Litre |
| KMA | Kilogram of methylamines |
| KMT | Kilometer |
| KNI | Kilogram of nitrogen |
| KNS | Kilogram of hydrogen peroxide |
| KPH | Kilogram of Potassium hydroxide(Caustic potash) |
| KPO | Kilogram of potassium oxide |
| KPP | Kilogram of diphosphorus pentaoxide |
| KSD | Kilogram of substance 90% dry |
| KSH | Kilogram of sodium hydroxide(caustic soda) |
| KUR | Kilogram of uranium |
| LPA | Litre pure(100%) alcohol |
| LTR | Litre |
| MIL | Thousand items |
| MTK | Square metres |
| MTQ | Cubic metres |
| MTQC | Thousand cubic meters |
| MTR | Metre |
| MWH | Megawatt hours |
| NAR | Number of items |
| NARB | Per bottle |
| NCL | Number of cells |
| NPR | Number of pairs |
| TJO | Terajoule(gross calorific value) |
| TNE | Tonne net |
| TNEG | Tonne net gross weight |
| TNEI | 1000 kg/biodiesel |
| TNEJ | 1000 kg/ fuel content |
| TNEK | Tonne Bioethanol content |
| TNEM | 1000 kg/ net dry weight |
| TNEN | 1000 kg/ net dead weight |
| TNEZ | 1000 kg/ net / % sacchar. |
| WAT | Watt |

# Overview Table

To start working with the Intrastat application, you need to carry out the setup steps descriped in the previous chapter Prerequisites.

This scope item consists of several process steps provided in the table below.

If your system administrator has enabled spaces and pages on the SAP Fiori launchpad, the homepage will only contain the essential apps for performing the typical tasks of a business role.

You can find all other apps not included on the homepage using the search bar.

If you want to personalize the homepage and include the hidden apps, navigate to your user profile and choose Settings > App Finder .

|  |  |  |  |
| --- | --- | --- | --- |
| Process Step | Business Role | Transaction/App | Expected Results |
| [Manage Commodity Codes](#unique_13)  [page ] 24 | Trade Classification Specialist | Manage Commodity Codes (F2516) | Commodity code is created / changed. |
| [Classify Products Commodity Codes](#unique_14) [page ] 25 | Trade Classification Specialist | Classify Products - Commodity Codes (F2151) | Commodity codes are assigned to products. |
| [Reclassify Products Commodity Codes (Optional)](#unique_15) [page ] 27 | Trade Classification Specialist | Reclassify Products - Legal Control (F2391) | Commodity codes are changed for products. |
| [Display Classified Products](#unique_16) [page ] 28 | Trade Classification Specialist | Display Classified Products - International Trade (F3789) | International trade classification data is displayed. |
| [Create Person Responsible for International Trade](#unique_17) [page ] 29 | Master Data Specialist - Business Partner Data | Maintain Business Partner (BP) | Person Responsible is saved. |
| [Manage Providers of Information](#unique_18) [page ] 31 | Intrastat Specialist | Manage Providers of Information (/ECRS/POI\_EDIT) | Provider of Info. Is created / changed. |
| [Create Intrastat Declarations Manually](#unique_19)  [page ] 33 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) |  |
| [Create Intrastat Declarations Automatically (Background Job)](#unique_20) [page ] 35 | Intrastat Specialist | Select Dispatches and Customer Returns - Intrastat Declaration or  Select Receipts and Returns to Supplier - Intrastat Declaration (F2508) | Job is scheduled and shown in the list. |
| [Display Intrastat Declarations](#unique_21)  [page ] 37 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) | All the declarations under the POI and Item details display. |
| [Change Intrastat Declaration Item (Optional)](#unique_22) [page ] 38 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) | Changes are saved. |
| [Add Intrastat Declaration Item for Existing Declarations (Optional)](#unique_23) [page ] 40 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) | New item is added. |
| [Release Intrastat Declarations and Create Declaration File](#unique_24) [page ] 41 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) | Declaration File could be saved in the target folder. |
| [Cancel Release Intrastat Declarations (Optional)](#unique_25) [page ] 42 | Intrastat Specialist | Manage Intrastat Declarations (/ECRS/RP\_EDIT) | Release of Declaration is canceled |

# Test Procedures

This section describes test procedures for each process step that belongs to this scope item.

## Manage Commodity Codes

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you create commodity code under numbering scheme EU01.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log onto the SAP Fiori launchpad using the role Trade Classification Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access App | Open Manage Commodity Codes (F2516). | The Manage Commodity Codes view displays. |  |
| 3 | Enter No. Scheme Content | In the overview screen: make the following entries and choose Go :  No. Scheme Content: EU01 Commodity Codes for European Union: Combined Nomenclature of the European Union (EU01) |  |  |
| 4 | Enter Commodity Codes details | Choose +(Add).  Make the following entries and choose Enter:  Commodity Code: for example, 84713000  Official Description: <free text>  Valid From: for example, 2016.01.01  Valid To: for example, 9999.12.31  1st Customs Unit of Measure: KGM  2nd Customs Unit of Measure: <leave blank>  Choose Save. | Commodity code is saved. |  |

## Classify Products Commodity Codes

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you classify the products with the commodity code you created in the last step.

Procedure

Table 8:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log on to the SAP Fiori launchpad using the role Trade Classification Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access App | Open the tile Classify Products - Commodity Codes (F2151). | The Classify Products - Commodity Codes displays. |  |
| 3 | Enter Filters | Make the following entries and choose Go:  Numbering Scheme: Combined Nomenclature of the European Union (EU01)  Valid On: for example: 2016.01.01 (This date should be in the valid period of the Commodity code you want to use)  Product (Optional): for example: TG11 | Product entry is displayed.  If the product has already been assigned commodity code, it won't display in this tile. To maintain this one, tile Reclassify Products Commodity Codes should be used. |  |
| 4 | Classify Product | In the Products Area, select the product entry, choose Classify: make the following entries :  Commodity Code: <Commodity Code created in the last step>  Classification From/To: for example, <current date>  Remark: <your remark>  Choose Save. | Classification is saved. |  |

## Reclassify Products Commodity Codes (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you can reclassify the products which were classified with commodity codes before with new commodity codes.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori launchpad | Log onto the SAP Fiori Launchpad using the role Trade Classification Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access App | Open tile Reclassify Products - Commodity Codes (F2152). | The overview screen is displayed. |  |
| 3 | Enter Filters | In the overview screen: make the following entries and choose Go:  Numbering Scheme: Combined Nomenclature of the European Union (EU01)  Valid On: for example, 2016.01.01 (This date should be in the valid period of the Commodity code you want to use.)  Product (Optional): for example, TG10 | Product entry displays. |  |
| 4 | Reclassify Product | In the overview screen select the product entry, choose Reclassify.  Make the following entries:  Commodity Code: another commodity code  Classification From/To: for example, 2016.01.01 / 9999.12.31  Remark: <your remark>  Choose Save. | Reclassification is saved. |  |

## Display Classified Products

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In the activity, you can display all the international trade classification data including commodity code, control class, customs tariff number and Intrastat Services Codes for the products you have classified.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori Launchpad | Log on to the SAP Fiori launchpad as a Trade Classification Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access the SAP Fiori App | Open Display Classified Products - International Trade (F3789). | The Display Classified Products view is displayed. |  |
| 3 | Enter Filters | In the Display Classified Products view, make the following entries and choose Go:  Product: <Enter a Product, for example, TG11> | The entered product displays. |  |
| 4 | Display the List for Classified Products | In the Display Classified Products - International Trade view, choose the product. | The Display Classified Products - International Trade view displays. |  |
| 5 | Display Classification Data for Product | In the Display Classified Products - International Trade view, choose the Numbering Scheme you maintained for the product, for example, Combined Nomenclature of the European Union (EU01). | The Classification for Commodity Code is displayed. |  |
| 6 | Display the Classification History for Commodity Code | In the Commodity Codes tab, you can find the classification history of commodity codes for the product with validation period.  In the Change Documents tab, you can see the details of changed data including old and new values, created by, created on, and change types for the fields belonging to classification.  You can follow the same steps to display other classification data like Intrastat Service Codes for the product. |  |  |

## Create Person Responsible for International Trade

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you create the contact person with BP role SLLSTL-Person Responsible for International Trade. The contact person will be maintained in the POI (Providers of Information).

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log onto the SAP Fiori Launchpad using the role Master Data Specialist - Business Partner Data. | The SAP Fiori launchpad displays. |  |
| 2 | Access App | Open the Maintain Business Partner tile. |  |  |
| 3 | Create a BP Person | Choose Create and select Person. | The Create Person screen appears. |  |
| 4 | Enter General Data | Make the following entries:  Business Partner: <Leave blank>  Create in BP role: Person Resp. Intl Trade. The BP role is SLLSTL. |  |  |
| 5 | Enter Address Data | On the Address tab in the Name section, enter the following data:  Title: Mr. or Ms.  First Name: <First Name>  Last Name: <Last Name> |  |  |
| 6 | Enter Standard Address | On the Address tab in the Standard Address section, enter the following data:  Street/House number: <free text>  Postal Code/City: <Enter the postal code of Person Responsible>  Country: <Enter the country of Person Responsible>  Region: <Enter the region of Person Responsible>  Language: EN  Choose OK. |  |  |
| 7 | Enter Communication Data | On the Address tab in the Standard Communication section, enter the following data:  Telephone: <Telephone number of the person responsible>  Cell Phone: <Cell Phone number of the person responsible>  Fax: <Fax number of the person responsible>  E-Mail: <E-mail address of the person responsible> |  |  |
| 8 | Save the data | Choose Save. | Person Responsible is saved. |  |

## Manage Providers of Information

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you create POI (Providers of Information) for the company with the information like country of declaration, address, contact person, telephone, fax. You can also determine the plant and for intercompany sales, determine the delivering plants for the POI.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori Launchpad | Log on to the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access the SAP Fiori App | Open Manage Providers of Information (/ECRS/POI\_EDIT). | The overview screen is displayed. |  |
| 3 | Create Provider of Info | In the Overview view, choose Create and make the following entries:  Provider of Info: DE\_POI  Ctry of Declaration: DE  Company Code: 1010  Choose Continue and make the following entries:  In Provider of Information section:  Name, Street/House Number, Postal Code, City, Phone, Fax are automatically reused from the address data for company code. You do not need to enter these information again.  State of Tax Office: <for example, 11 (Berlin)>  Tax Number: <for example, 11 (Bucuresti)1234567890>  Additional Number: 000  Contact Person: <BP role for contact person is SLLSTL (Person Responsible).>  Please enter the number for contact person of POI. For example, 1000050  In Basic Settings section:  Exchange Rate Type: <for example, M>  Receipt Decl. Level: 2  Dispatch Decl. Level: 2  Declar. File Format: the default value is 2 XML File  Receipt Material No.: <enter receipt>  Dispatch Material No.: <enter dispatch number>  In Plants section, choose Add Plant. In Plant field, add Plant, for example, 1010.  If you have configured scope item 1MX, in Delivery Plants in Intercompany Sales section, choose Add Delivering Plant.  Choose Save. | Provider of Information is saved. |  |

## Create Intrastat Declarations Manually

Purpose

In this activity, you create Intrastat declarations for the POI with the fields required by authorities.

Note The required fields for individual country/region authorities may be different than provided for this procedure.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log on to the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori launchpad displays showing personal tiles. |  |
| 2 | Access the SAP Fiori App | Open Manage Intrastat Declarations (/ECRS/RP\_EDIT). | The Manage Intrastat Declarations: Overview of Declarations displays. |  |
| 3 | Create Declaration for Dispatch | Make the following entry:  Provider of Info: <POI from previous procedure>  Choose Create Declaration and make the following entries:  Year: 2016  Month: 9  Direction: 2 (Dispatch)  You can manually create a Declaration for only one: Receipt or Dispatch.  Choose Continue.  In the Create Intrastat Declaration: Item Overview view, choose Add (+).  Make the following entries:  Item Type: <leave blank; it means Standard Item>  Business Trans. Type: for example, 11 (Final purchase / Sales)  Partner Country: for example HU  Partner VAT Reg. No: <VAT number of the customer>  Commodity Code: <product commodity code>  Supplem. Unit Qty: <invoiced quantity>  Net Weight: <net weight>  Invoice Value: <net value>  Statistical Value: <statistical value>  Country of Origin: For example, DE  Region: <region> for example, Hamburg  The national authority publishes the standard codes for regions. The conversion of regions from the SAP internal code to the standard code used in Intrastat are defined.  Mode of Transport : for example, 3 Road  Document: <document number>  Item: <item number>  Choose Save. | A Declaration is created. |  |
| 4 | Create Declaration for Receipt | In the overview view, make the following entry:  Provider of Info.: for example, <the POI from previous procedure>  Choose Create Declaration and make the following entries:  Year: 2016  Month: 9  Direction: 1(Receipt)You can manually create a Declaration for only one: Receipt or Dispatch.  Choose Continue.  In Create Intrastat Declaration: Item Overview view, choose Add (+).  Make the following entries:  Item Type: for example, <leave blank; it means Standard Item>  Business Trans. Type: for example, 11 (Final purchase / Sales)  Partner Country: <country>  Commodity Code: <product's commodity code>  Supplem. Unit Qty: <invoiced quantity>  Net Weight: <net weight>  Invoice Value: <net value>  Statistical Value: <statistical value>  Region: <country's region> for example, 02 Hamburg  Mode of Transport: for example, 3 Road  Country of Origin: for example, HU  Document: <declaration document number>  Item: <item number>  Choose Save. |  |  |

## Create Intrastat Declarations Automatically (Background Job)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you schedule a background job which can generate the Intrastat declaration documents based on the billing documents and purchase orders automatically.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log on to the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori Launchpad displays. |  |
| 2 | Access App | There are 2 apps available for intrastat declaration creation. Choose Select Dispatches and Customer Returns - Intrastat Declaration (F2507), or Select Receipts and Returns to Supplier - Intrastat Declaration (F2508). | The Application Jobs screen is displayed. |  |
| 3 | Create Declaration by Background Job | In the Application Jobs screen: choose Create.  In the Template Selection screen, make the following entries:  Job Template: Choose Select Dispatches and Customer Returns, or choose Select Receipts and Returns to Supplier.  Choose Step 2.  Start Immediately: <select>  Choose Step 3.  Provider of Info.: for example, the one you created in section [Manage Providers of Information](#unique_18) [page ] 31.  Check step name and choose Step 4.  Declaration Year: for example, 2017  Declaration Month: for example, 2  Choose Schedule.  The Select Receipts and Returns to Supplier - Intrastat Declaration (F2508) app selects goods receipts in purchasing. The declaration month for these goods receipts is the calendar month in which they occur. If no invoice is received in the same month for a goods receipt, the declaration month for this goods receipt is shifted to the following calendar month.   * Example 1: The goods and the invoice are received in April. Declaration month is April. * Example 2: The goods are received in April and the invoice is not received by the end of April. Declaration month is May.   While running the App Select Dispatches and Customer Returns - Intrastat Declaration (F2507), the framework for Receipt will also be created, but no values will be filled in;  While running the App Select Receipts and Returns to Supplier - Intrastat Declaration (F2508), the framework for Dispatch will also be created, but no values will be filled in. | Job is scheduled and shown in the list. |  |

## Display Intrastat Declarations

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you display the Intrastat declarations which were created manually or generated by background job automatically.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log on to the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access App | Choose Manage Intrastat Declarations (/ECRS/RP\_EDIT). | The overview screen is displayed. |  |
| 3 | Display Declaration | In the overview, input Provider of Info: for example, create in the last step.  Select all declarations: <Leave it blank, do not check>  Choose Enter.  Select the entry, and choose Display.  The default maximum number of items is 1000. Please change the number if you want to check more than 1000 items.  Select the Item and choose Details to display. | All the declarations under the POI and Item details are displayed. |  |

## Change Intrastat Declaration Item (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you can change the Intrastat declaration items that were created in the previous steps.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori launchpad | Log onto the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori launchpad is displayed. |  |
| 2 | Access App | Choose Manage Intrastat Declarations (/ECRS/RP\_EDIT). | The overview screen is displayed. |  |
| 3 | Change Declaration | In the overview, input Provider of Info: <the one created in the previous step>.  Select all declarations: <Leave it blank, do not check>.  Choose Enter.  Select the entry, Choose Change.  Items are displayed.  Select the Item, Choose Change.  Items are displayed.  Select the item to correct.  Choose Details.  From the Change Intrastat Declaration: Change Item view, you can correct data, for example: Business Transaction Type.  Partner Country  Commodity Code  Supplementary Unit Quantity  Net Weight  Invoice Value  Statistical Value  Choose Save. | All the declarations under the POI and Item details are displayed.  Changes are saved. |  |

## Add Intrastat Declaration Item for Existing Declarations (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you can add declaration items for the existing declarations document.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log onto SAP Fiori launchpad | Log onto the SAP Fiori launchpad using the role Intrastat Specialist. | The SAP Fiori launchpad screen is displayed. |  |
| 2 | Access App | Open tile Manage Intrastat Declarations (/ECRS/RP\_EDIT). | The Manage Intrastat Declarations: Overview of Declarations view displays. |  |
| 3 | Change Declaration | In the overview, input Provider of Info: <for example, the one you created in last step>.  Select all declarations: <Leave it blank>.  Choose Enter.  Select the entry, choose Change. Choose Add, then choose Save.  Repeat step 3 or 4 of section [Create Intrastat Declarations Manually](#unique_19)  [page ] 33. | New item is added. |  |

## Release Intrastat Declarations and Create Declaration File

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you release the Intrastat declarations and create the declaration file to authorities.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori launchpad | Log on to the SAP Fiori launchpad as an Intrastat Specialist. | The SAP Fiori Launchpad view displays. |  |
| 2 | Access App | Open Manage Intrastat Declarations (/ECRS/RP\_EDIT). |  |  |
| 3 | Release Declaration | In the Manage Intrastat Declarations screen:  Input Provider of Info: for example, the one you created in the previous step.  Select all declarations: <Leave it blank, do not check>.  Choose Enter.  In the Overview of Declarations view:  Double-click the checkbox in the Correct column and choose Release. | Declaration is released. Information of Released by is user ID. |  |
| 4 | Create Declaration File | In the Manage Intrastat Declarations screen:  Input Provider of Info: <for example, the one you created in the previous step>.  Select all declarations: <Leave it blank, do not check>.  Choose Enter.  In the Overview of Declarations view:  Select the entry that is Released and choose Create Declaration File. | Declaration File in XML format could be saved in the target folder. |  |

## Cancel Release Intrastat Declarations (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

In this activity, you can cancel releasing the Intrastat declarations that were released before.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log on to SAP Fiori Launchpad | Log on to the SAP Fiori launchpad as an Intrastat Specialist. | The SAP Fiori Launchpad view displays. |  |
| 2 | Access App | Open Manage Intrastat Declarations (/ECRS/RP\_EDIT). | The Overview screen displays. |  |
| 3 | Display all Released Declaration | In the Manage Intrastaat Declarations: Overview of Declarations view, make the following entry:  Provider of Info:<the one you created in the previous step>.  Select All Declarations: <select>  Choose More > Declaration > Overview (F7) . | All the declarations including those that have been moved to cold area under the POI are displayed. |  |
| 4 | Cancel Release | In the Overview of Declarations view, select the entry that is Released and choose Cancel Release button. | Release of Declaration is canceled. |  |

Typographic Conventions

|  |  |
| --- | --- |
| Type Style | Description |
| Example | Words or characters quoted from the screen. These include field names, screen titles, pushbuttons labels, menu names, menu paths, and menu options.  Textual cross-references to other documents. |
| Example | Emphasized words or expressions. |
| EXAMPLE | Technical names of system objects. These include report names, program names, transaction codes, table names, and key concepts of a programming language when they are surrounded by body text, for example, SELECT and INCLUDE. |
| Example | Output on the screen. This includes file and directory names and their paths, messages, names of variables and parameters, source text, and names of installation, upgrade and database tools. |
| Example | Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation. |
| <Example> | Variable user entry. Angle brackets indicate that you replace these words and characters with appropriate entries to make entries in the system. |
| EXAMPLE | Keys on the keyboard, for example, F2 or ENTER. |

|  |
| --- |
|  |
| www.sap.com/contactsap |
| © 2020 SAP SE or an SAP affiliate company. All rights reserved.  No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company. The information contained herein may be changed without prior notice.  Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.  These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.  SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies.  See [www.sap.com/copyright](http://www.sap.com/copyright) for additional trademark information and notices. |

