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| Test ScriptSAP S/4HANA - 24-08-20 | public |
| Financial Planning and Analysis (2FM\_DE) |

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# Purpose

This scope item allows SAP S/4HANA Cloud customers to leverage a predefined Financial Statement Version (FSV) that supports financial planning and analysis across the enterprise.

The FSV supports financial planning and analysis within SAP Analytics Cloud, and can be used within embedded analytics in SAP S/4HANA Cloud.

This document provides a detailed procedure for testing this scope item after solution activation, reflecting the predefined scope of the solution. Each process step, report, or item is covered in its own section, providing the system interactions (test steps) in a table view. Steps that are not in scope of the process but are needed for testing are marked accordingly. Project-specific steps must be added.

# Prerequisites

This section summarizes all the prerequisites for conducting the test in terms of systems, users, master data, organizational data, other test data and business conditions.

## System Access

|  |  |
| --- | --- |
| System | Details |
| System | Accessible via SAP Fiori launchpad. Your system administrator provides you with the URL to access the various apps assigned to your role. |

## Roles

Assign the following business roles to your individual test users. Alternatively, if available, you can create business roles using the following spaces with pages and predefined apps for the SAP Fiori launchpad and assign the business roles to your individual test users.

Note These roles or spaces are examples provided by SAP. You can use them as templates to create your own roles or spaces.

For more information about business roles, refer to Assigning business roles to a user in the [Administration Guide to Implementation of SAP S/4HANA with SAP Best Practices](https://help.sap.com/viewer/S4HANA2020_AdminGuide) .

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (Role) | ID (Role) | Description (Space) | ID (Space) | Log on |
| General Ledger Accountant | SAP\_BR\_GL\_ACCOUNTANT | General Ledger | SAP\_BR\_GL\_ACCOUNTANT |  |

## Master Data, Organizational Data, and Other Data

Default Values

The organizational structure and master data of your company was created in your ERP system during implementation. The organizational structure reflects the structure of your company. The master data represents materials, customers, and vendors, for example, depending on the operational focus of your company.

The business process is enabled with this organization-specific master data, examples are provided in the following section.

Additional Default Values

You can test the scope item with other SAP Best Practices default values that have the same characteristics.

Check your SAP ECC system to find out which other material master data exists.

Using Your Own Master Data

You can also use customized values for any material or organizational data for which you have created master data. For more information on how to create master data, see the Master Data Procedures documentation.

Use the following master data in the process steps described in this document:

|  |  |  |  |
| --- | --- | --- | --- |
| Master Data | Sample Value | Details | Comment |
| Company Code | 1010 |  |  |
| Financial Statement Version | FPA1 |  |  |
| Controlling Area | A000 |  |  |
| Cost Center | 10101001 |  |  |

For more information on creating master data objects, see the following Master Data Scripts (MDS):

|  |  |
| --- | --- |
| System | Details |
| BNM | Create Cost Center and Cost Center Group |
| BNG | Create G/L Account and Cost Element |
| BNH | Create Profit Center |

# Overview Table

The Financial Planning and Analysis scope item consists of one process step provided in the following table.

If your system administrator has enabled spaces and pages on the SAP Fiori launchpad, the homepage will only contain the essential apps for performing the typical tasks of a business role.

You can find all other apps not included on the homepage using the search bar.

If you want to personalize the homepage and include the hidden apps, navigate to your user profile and choose Settings > App Finder .

|  |  |  |  |
| --- | --- | --- | --- |
| Process Step | Business Role | App/Transaction | Expected Results |
| [Maintain Financial Statement Version](#unique_7) [page ] 6 | General Ledger Accountant | Manage Financial Statement Versions (OB58) | You maintained the financial statement version. |
| [Maintain Semantic Tags for Financial Statement Version](#unique_8) [page ] 7 | General Ledger Accountant | Assign Semantic Tags to FSV (FINSC\_FAGL2SEMTA) | Semantic tags are maintained for the financial statement version. |

# Test Procedures

This section describes test procedures for each process step that belongs to this scope item.

## Maintain Financial Statement Version

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | Duration | Enter a duration. |

Context

In this activity, you maintain the financial statement version.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a General Ledger Accountant. |  |  |
| 2 | Access the SAP Fiori App | Open Manage Financial Statement Versions (OB58). | The Change View "Financial Statement Versions": Overview view is displayed. |  |
| 3 | Select Financial Statement Version | Select the following financial statement version and choose Financial Statement Items:Financial Statement Version: FPA1 | The Change Financial Statement Version view is displayed. |  |
| 4 | Delete Accounts | Expand to the item to be maintained, select the account, and choose the Delete button. | The account is deleted from the financial statement. |  |
| 5 | Save | Save your entries. |  |  |
| 6 | Assign Accounts | Select the item where the account should be added and choose Assign Accounts.Note The account cannot be in multiple items. | The Change Accounts entry view displays. |  |
| 7 | Enter Account | Make the following entries and choose Continue:Note The account cannot be in multiple rows.From Acct: <your account>To Acct: <your account>D: SelectedC: Selected | The account is assigned to the financial statement. |  |
| 8 | Save | Save your entries. |  |  |

## Maintain Semantic Tags for Financial Statement Version

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | Duration | Enter a duration. |

Context

In this activity, you maintain semantic tags for the financial statement version.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log onto the SAP Fiori launchpad as a General Ledger Accountant. |  |  |
| 2 | Access the SAP Fiori App | Open Assign Semantic Tags to FSV (FINSC\_FAGL2SEMTA). | The Change View "Mapping of Financial Statement Versions to Semantic Tag" view is displayed. |  |
| 3 | Select Semantic Tag for FSV | Scroll and select a semantic tag relevant to your FSV.FS Vers: FPA1FS Item: 18 |  |  |
| 4 | Delete Semantic Tag | Choose Delete. | The semantic tag is deleted from the FSV. |  |
| 5 | Save | Save your entries. |  |  |
| 6 | Add Semantic Tag | Choose New Entries. |  |  |
| 7 | Select Semantic Tag Type | Select Assign Semantic Tag to FS Item and choose Continue. |  |  |
| 8 | Assign Semantic Tag | Make the following entries and choose Save:Fin.Stmt.Vers.: FPA1FS Item: 18Semantic Tag: OPEREXP | The system displays the message Data was saved. |  |

Typographic Conventions

|  |  |
| --- | --- |
| Type Style | Description |
| Example | Words or characters quoted from the screen. These include field names, screen titles, pushbuttons labels, menu names, menu paths, and menu options.Textual cross-references to other documents. |
| Example | Emphasized words or expressions. |
| EXAMPLE | Technical names of system objects. These include report names, program names, transaction codes, table names, and key concepts of a programming language when they are surrounded by body text, for example, SELECT and INCLUDE. |
| Example | Output on the screen. This includes file and directory names and their paths, messages, names of variables and parameters, source text, and names of installation, upgrade and database tools. |
| Example | Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation. |
| <Example> | Variable user entry. Angle brackets indicate that you replace these words and characters with appropriate entries to make entries in the system. |
| EXAMPLE | Keys on the keyboard, for example, F2 or ENTER. |

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