|  |  |
| --- | --- |
|  |  |
| Test Script  SAP S/4HANA - 17-09-20 | public |
| Sales Rebate Processing (1B6\_DE) |

Table of Contents

[1 Purpose 3](#_Toc51213357)

[2 Prerequisites 4](#_Toc51213358)

[2.1 System Access 4](#_Toc51213359)

[2.2 Roles 4](#_Toc51213360)

[2.3 Master Data, Organizational Data, and Other Data 5](#_Toc51213361)

[2.4 Preliminary Steps 7](#_Toc51213362)

[2.4.1 Set Initial Stock for Material 7](#_Toc51213363)

[2.4.2 Activate Workflow (Optional) 8](#_Toc51213364)

[2.4.3 Manage Teams and Responsibilities (Optional) 10](#_Toc51213365)

[2.4.4 Activate Tax Free Goods (Optional) 12](#_Toc51213366)

[2.4.5 Create Condition Records (Optional) 13](#_Toc51213367)

[2.4.6 Activate Split Criteria with a process variant (optional) 14](#_Toc51213368)

[2.4.7 Change Business Volume Selection Criteria Usage (Optional) 15](#_Toc51213369)

[3 Overview Table 17](#_Toc51213370)

[4 Test Procedures 19](#_Toc51213371)

[4.1 Sell from Stock (Optional) 19](#_Toc51213372)

[4.2 Manage Workflow for Condition Contracts (Optional) 20](#_Toc51213373)

[4.3 Create Condition Contract for One Customer as Contract Partner 21](#_Toc51213374)

[4.4 Create Condition Contract for Multiple Customers as Contract Partners 27](#_Toc51213375)

[4.5 Request Approval to Release Condition Contract (Optional) 32](#_Toc51213376)

[4.6 Set Requested Condition Contract to Rework (Optional) 33](#_Toc51213377)

[4.7 Rework Condition Contract (Optional) 35](#_Toc51213378)

[4.8 Release Requested Condition Contract (Optional) 36](#_Toc51213379)

[4.9 Check Business Volume (Optional) 37](#_Toc51213380)

[4.10 Post Accruals (Optional) 38](#_Toc51213381)

[4.11 Manage Workflow for Condition Contracts (Optional) 40](#_Toc51213382)

[4.12 Request Release of Condition Contract for Settlement (Optional) 42](#_Toc51213383)

[4.13 Release of Condition Contract for Settlement (Optional) 43](#_Toc51213384)

[4.14 Partial Settlement with Reversal of Accruals (Optional) 44](#_Toc51213385)

[4.15 Sell from Stock 47](#_Toc51213386)

[4.16 Check Business Volume 47](#_Toc51213387)

[4.17 Manage Workflow for Settlement Documents (Optional) 48](#_Toc51213388)

[4.18 Final Settlement with Reversal of Accruals 50](#_Toc51213389)

[4.19 Approve Settlement Document for Condition Contract for Accounting (Optional) 53](#_Toc51213390)

[4.20 Check Settlement Document Status (Optional) 54](#_Toc51213391)

[4.21 Final Settlement with Adjustments (Optional) 55](#_Toc51213392)

[4.22 Rebate Unlikelihood (Optional) 57](#_Toc51213393)

[5 Follow-Up Processes 59](#_Toc51213394)

[5.1 Sales: Period End Closing Operations (Optional) 59](#_Toc51213395)

[5.2 Analytical Content: Order-to-Cash (Optional) 59](#_Toc51213396)

[5.3 General Ledger Reporting and CO-PA Reporting (Optional) 60](#_Toc51213397)

[6 Appendix 61](#_Toc51213398)

[6.1 Time-Dependent Tax 61](#_Toc51213399)

# Purpose

This scope item covers the subsequent settlement of rebate conditions agreed upon with customers. You use condition contracts to enter the rebate conditions, together with the process control parameters, business volume selection criteria, and settlement dates for partial and final settlement. You can create condition contracts for one customer or multiple customers.

Customer invoices are used to determine the business volume. In the case of multiple customers, the individual revenue of each customer assigned is used to calculate the settlement values. To pay out rebates to customers, you create settlement documents.

Settlement documents are usually immediately released to accounting. You can also create a two-step condition contract to collect and post settlement documents of different condition contracts in one journal entry to accounting.

Furthermore, you can choose how the system determines the taxation for the settlement items.

This document provides a detailed procedure for testing this scope item after solution activation, reflecting the predefined scope of the solution. Each process step, report, or item is covered in its own section, providing the system interactions (test steps) in a table view. Steps that are not in scope of the process but are needed for testing are marked accordingly. Project-specific steps must be added.

# Prerequisites

## System Access

|  |  |
| --- | --- |
| System | Details |
| System | Accessible via SAP Fiori launchpad. Your system administrator provides you with the URL to access the various apps assigned to your role. |

## Roles

Assign the following business roles to your individual test users. Alternatively, if available, you can create business roles using the following spaces with pages and predefined apps for the SAP Fiori launchpad and assign the business roles to your individual test users.

Note These roles or spaces are examples provided by SAP. You can use them as templates to create your own roles or spaces.

For more information about business roles, refer to Assigning business roles to a user in the [Administration Guide to Implementation of SAP S/4HANA with SAP Best Practices](https://help.sap.com/viewer/S4HANA2020_AdminGuide) .

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (Role) | ID (Role) | Description (Space) | ID (Space) | Log On |
| Sales Manager | SAP\_BR\_SALES\_MANAGER | Sales Management | SAP\_BR\_SALES\_MANAGER |  |
| Internal Sales Representative | SAP\_BR\_INTERNAL\_SALES\_REP | Internal Sales | SAP\_BR\_INTERNAL\_SALES\_REP |  |
| Shipping Specialist | SAP\_BR\_SHIPPING\_SPECIALIST | Shipping | SAP\_BR\_SHIPPING\_SPECIALIST |  |
| Returns and Refund Clerk | SAP\_BR\_WAREHOUSE\_CLERK |  |  |  |
| Billing Clerk | SAP\_BR\_BILLING\_CLERK | Billing | SAP\_BR\_BILLING\_CLERK |  |
| Business Process Specialist | SAP\_BR\_BUSINESS\_PROCESS\_SPEC | Business Process Management | SAP\_BR\_BUSINESS\_PROCESS\_SPEC |  |
| Credit Controller | SAP\_BR\_CREDIT\_CONTROLLER | Credit Management | SAP\_BR\_CREDIT\_CONTROLLER |  |
| Configuration Expert - Business Process Configuration | SAP\_BR\_BPC\_EXPERT | Business Process Configuration | SAP\_BR\_BPC\_EXPERT |  |

## Master Data, Organizational Data, and Other Data

SAP Best Practices Standard Values based on new global template will be used once available. In the table you still see the master data used for the current baseline.

Essential master and organizational data was created in your SAP S/4 HANA system in the implementation phase, such as the data that reflects the organizational structure of your company and master data that suits its operational focus, for example, master data for materials, vendors, and customers.

This master data usually consists of standardized SAP Best Practices default values, and enables you to go through the process steps of this scope item.

Note Additional Master Data (Default Values)

You can test the scope item with other SAP Best Practices default values that have the same characteristics.

Check your SAP system to find out which other material master data exists.

Note Using Your Own Master Data

You can also use customized values for any material or organizational data for which you have created master data. For more information about creating master data, see the Master Data Procedures documentation.

The organizational structure and master data of your company has been created in your system during activation. The organizational structure reflects the structure of your company. The master data represents materials, customers, and vendors, for example, depending on the operational focus of your company.

Use your own master data or the following sample data to go through the test procedure.

|  |  |  |  |
| --- | --- | --- | --- |
| Data | Sample Value | Details | Comments |
| Material | TG11 | Trading Good for Reg. Trading (MRP planning)  No batch. |  |
| Material | TG12 | Trading Good for Reg. Trading (reorder point planning)  No batch. |  |
| Material | TG21 | Trad.Good 21,Reorder Point,Batch-FIFO  No serial number, batch-controlled (FIFO strategy). |  |
| Material | TG22 | Trad.Good 22,Reorder Point,Batch-ExpD  No serial number, batch- controlled (Exp. Date). |  |
| Material | CM-FL-V00 | Forklift | Only use if you have activated the scope item Make-to-Order Production with Variant Configuration (1YT). |
| Sold-to Party | 10100003  10100008 | Customer domestic 03  Domestic DE Customer 8 | You can test the scope item using another domestic customer.10100005 is for credit management.10100008 is for material listing/exclusion. 10100009 is for customer material record and POD (Proof-of-Delivery). |
| Ship-to party | 10100003  10100008 | Customer domestic 03  Domestic DE Customer 8 |  |
| Payer | 10100003  10100008 | Customer domestic 03  Domestic DE Customer 8 |  |
| Plant | 1010 |  |  |
| Storage lLocation | 101A |  |  |
| Shipping Point | 1010 |  |  |
| Sales organization | 1010 |  |  |
| Distribution channel | 10 |  |  |
| Division | 00 |  |  |

For more information on creating master data objects, see the following [Master Data Scripts (MDS)](https://support.sap.com/content/dam/SAAP/Sol_Pack/BP_OP_ENTPR/BP_OP_ENTPR_S4HANA2020_7_Master_Data_EN_XX.htm)

Table 1: Master Data Script Reference

|  |  |
| --- | --- |
| MDS | Description |
| BNF | Create Product Master of Type "Trading Good" |
| BND | Create Customer Master |

## Preliminary Steps

### Set Initial Stock for Material

Purpose

This process step shows you how to enable materials in stock to execute this scope item.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Warehouse Clerk. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Post Goods Movement (MIGO).  It only displays it that way if it was your last transaction. So the action for the user should be to select Reference Document for MIGO Transaction > Other . | The Goods Receipt Other screen displays. |  |
| 3 | Enter Movement Type | Make the following entry and choose Enter.   * Executable Action in Transaction MIGO: Goods Receipt * Reference Document for MIGO Transaction: Other |  |  |
| 4 | Enter Material | Under the Goods Receipt Other Screen: Material tab, make the following entry and choose Enter:   * Material: <Material Number> |  |  |
| 5 | Enter Quantity Data | On the Goods Receipt Other Screen: Quantity tab, make the following entry and choose Enter:   * Qty in Unit of Entry: <Qty in UOM> * Unit of Entry: <PC> |  |  |
| 6 | Input on the Goods Receipt Other Screen: Where Tab | On the Goods Receipt Other Screen: Where tab, make the following entries and choose Enter:   * Movement Type: 561 - Receipt per initial entry of stock balances into unr.-use * Plant: <Enter a Plant> * Storage Location: <Enter a Storage Location> |  |  |
| 7 | Enter on the Goods Receipt Other Screen: Batch Tab | On the Goods Receipt Other Screen: Batch tab, make the following entry and choose Enter:   * Date of manufacture: <Enter the Current Date or a Date in the Past> | Only relevant for batch relevant materials. |  |
| 8 | Save Your Entries | Choose Post. |  |  |

Financial postings:

|  |  |  |
| --- | --- | --- |
| Material | Debited Accounts | Credited Accounts |
| Trading Good (HAWA) | 13600000  Inventory TradingGd | 39912000  Inv Init SF&amp;Fin Bal |

### Activate Workflow (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This optional process step shows you how to activate workflow for sales rebate processing by defining the contract process variants.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | IMG Menu | Logistics - General > Settlement Management --- Condition Contract Management > Condition Contract Maintenance > Define Condition Contract Process Variants . | The Change View Process Varients: Overview screen displays. |  |
| 2 | Create Process Variant | Choose New Entries. |  |  |
| 3 | Enter the Details | On the New Entries: Details of Added Entries screen, make the following entries and save:   * Condition Contract Process Variant: ZTES/Test Sales Rebates with Workflow * Settlement Management Status Group: 0S01 Sales Rebate * Default Application Status for Settlement Documents: 0S03 Workflow Release Required * Approval Process: 1 Approval Process Active. | The process variant is created. |  |
| 4 | Assign Contract Type to the Process Variant | Double click on Condation Contract Types on the left of the screen.  Choose New Entries and make the following entries:   * Contract Type: <0S01>   Choose Save.  If you want to have the contract type go through workflow approval process, you need to make sure this process variant is maintained in the condition contract. | The relevant contract type is assigned to newly created process variant. |  |

### Manage Teams and Responsibilities (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to maintain the teams and responsibilities for sales rebate workflow.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Business Process Specialist . | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Manage Teams and Responsibilities (F2412). |  |  |
| 3 | Create A New Team | Choose Create. |  |  |
| 4 | Enter General Information | In the General Information section, make the following entries and choose Enter:   * Name: <CCM\_TEST\_TEAM\_SD\_DE> * Description: <Condition Contract Management Team Sales Germany> * Status: <Enabled> * Type: <Sales Condition Contract Team Type (SCMTV)>   In the Responsibilities section, make the following entries and choose Enter.   * Condition Contract Category: <0S> | The team is created. |  |
| 5 | Add Team Members | In the Team Members section, choose Create.  From the Items section, select a business partner check box and choose <OK>.   * Business Partner: <Sales\_Manager> | The Select: Business Partner screen displays. |  |
| 6 | Add Function to Team Members | In the Functions field, choose Select. In the Select: Functions window, select the following functions, and choose OK.   * SCCM\_F1: <Condition Contract Release Approval> * SCCM\_F2: <Condition Contract Settlement Release Approval>   Choose Save to save the team. | Team is saved. |  |
| 7 | Create A New Team | Go back and choose Create. | The Team screen displays. |  |
| 8 | Enter General Information | Make the following entries and choose Enter.   * Name: <STLMT\_TEST\_TEAM\_SD\_DE> * Description: <Settlement Management Team Sales Germany> * Status: <Ready to Use> * Type: <Settlement Management Team Type (SMT)>   Choose Enter.   * SettlmtDocType: 0S12 | The team is created. |  |
| 9 | Add Team Members | In the Team Members section, choose Create.  From the Itemssection, select a Business Partner check box and choose <OK>.  Business Partner: <Sales\_Manager> | The Select: Business Partner screen displays. |  |
| 10 | Add Function to Team Members | In the Functions field, choose Select. On the Select: Functions screen, select the following functions, and choose OK.   * STLMTAPR: <Settlement Document Approver>   Choose Save to save the team. | Team is saved. |  |
| 11 | Check Team Status | Navigate to the Manage Teams and Responsibilities worklist and verify the status of the team by selecting Go.  The status should be Enabled. | Team is ready to use. |  |

### Activate Tax Free Goods (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This optional process step shows you how to activate Tax Free Goods in sales rebate processing.

This function can be assigned to the condition contract in certain countries which goods can be settled as tax free. For example: USA and Canada. (Not applicable for goods related contracts).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | IMG Menu | Logistics - General > Settlement Management --- Condition Contract Management > Condition Contract Maintenance > Define Condition Contract Process Variants . | The Change View Process Varients: Overview screen displays. |  |
| 2 | Create Process Variant | Choose New Entries. |  |  |
| 3 | Enter the Details | On the New Entries: Details of Added Entries screen, make the following entries and save:   * Condition Contract Process Variant: ZTAS/Test Sales Rebates with Tax Free Goods * Settlement Management Status Group: 0S01 Sales Rebate * Default Application Status for Settlement Documents: 0S04 Released | The process variant is created. |  |
| 4 | Assign Contract Type to the Process Variant | Double click on Condation Contract Types on the left of the screen.  Choose New Entries and make the following entries:   * Contract Type: <0S01>   Choose Save.  If you want to have the contract type include tax free goods function, you need to make sure this process variant is maintained in the condition contract. | The relevant contract type is assigned to newly created process variant. |  |
| 5 | Define Company Code Specific Settings | Double click on Company Code Specific Settings on the left of the screen.  Choose New Entries and make the following entries:   * Company Code: 1010 * Tax Indicator for Material: 0   Choose Save.  If you want to have the contract type go through workflow approval process, you need to make sure this process variant is maintained in the condition contract. |  |  |

### Create Condition Records (Optional)

Purpose

In case you have finetuned the access sequence of SAP pre-shipped condition types, the relative condition records should be created accordingly.

You can find general information on how to create master data objects in the following [Master Data Scripts (MDS)](https://support.sap.com/content/dam/SAAP/Sol_Pack/BP_OP_ENTPR/BP_OP_ENTPR_S4HANA2020_7_Master_Data_EN_XX.htm) :

Table 2: Master Data Script Reference

|  |  |
| --- | --- |
| Master Data ID | Description |
| BET | Create Sales Pricing Condition |

### Activate Split Criteria with a process variant (optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to activate or deactivate split criteria defined in the profiles for business volume determination.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | IMG Menu | Logistics - General > Settlement Management > Condition Contract Management > Condition Contract Maintenance > Define Condition Contract Process Variants . | The Change View Process Varients: Overview screen displays. |  |
| 2 | Create Process Variant | Choose New Entries. |  |  |
| 3 | Enter the Details | On the New Entries: Details of Added Entries screen, make the following entries and save:   * Condition Contract Process Variant: ZTES/Test Sales Rebates with Workflow * Settlement Management Status Group: 0S01 Sales Rebate * Default Application Status for Settlement Documents: 0S03 Workflow Release Required   Choose Save. | The process variant is created. |  |
| 4 | Activate/Deactivate Split Criteria for Settlement | Double click on Split Criteria for Settlement on the left of the screen.  Choose New Entries and make the following entries:  Profile: settlement document type, for example, <0S01> Sales Rebate  Field Name: criteria from field help list, for example AUFNR  Usage as Split Criterion: Select from the drop down list as activation or deactivation  Click Enter and choose Save.  Note If you want to have the split criteria activated or deactivated, you need to make sure this split criteria is maintained in the settlement document profile. | The split criteria usage was changed with the process variant |  |

### Change Business Volume Selection Criteria Usage (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to change the usage of selection criteria in the profiles for business volume determination.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | IMG Menu | Logistics - General > Settlement Management > Condition Contract Management > Condition Contract Maintenance > Define Condition Contract Process Variants . | The Change View Process Varients: Overview screen displays. |  |
| 2 | Create Process Variant | Choose New Entries. |  |  |
| 3 | Enter the Details | On the New Entries: Details of Added Entries screen, make the following entries and save:   * Condition Contract Process Variant: ZTES/Test Sales Rebates with Workflow * Settlement Management Status Group: 0S01 Sales Rebate * Default Application Status for Settlement Documents: 0S03 Workflow Release Required   Choose Save. | The process variant is created. |  |
| 4 | Change the usage of Selection Criteria for Business Volume Determination | Double click on Business Volume Selection Criteria on the left of the screen.  Choose New Entries and make the following entries:  Set of Field Combinations: 0S01 Sales Rebate  Field Combination: criteria from field help list, for example 0035  Usage of Field Combination: Select from the drop down list as used or not used  Choose Save.  Note If you want to have the criteria usage changed, you need to make sure this criteria is maintained in the business volume profile. | The Usage of Field Combination was changed with the process variant. |  |

# Overview Table

This scope item consists of several process steps provided in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| Process Step | Business Role | Transaction/App | Expected Results |
| [Sell from Stock (Optional)](#unique_13) [page ] 19 | | | |
| [Manage Workflow for Condition Contracts (Optional)](#unique_14) [page ] 20 | Business Process Specialist | Manage Workflows for Condition Contracts (F3680) |  |
| [Create Condition Contract for One Customer as Contract Partner](#unique_15) [page ] 21 | Internal Sales Representative | Monitor Customer Condition Contracts (F2954) |  |
| [Create Condition Contract for Multiple Customers as Contract Partners](#unique_16) [page ] 27 | Internal Sales Representative | Monitor Customer Condition Contracts (F2954) |  |
| [Request Approval to Release Condition Contract (Optional)](#unique_17) [page ] 32 | Internal Sales Representative | Monitor Customer Condition Contracts (F2954) |  |
| [Set Requested Condition Contract to Rework (Optional)](#unique_18) [page ] 33 | Sales Manager | My Inbox - All Items (F0862) |  |
| [Rework Condition Contract (Optional)](#unique_19) [page ] 35 | Internal Sales Representative | Monitor Customer Condition Contracts (F2954) |  |
| [Release Requested Condition Contract (Optional)](#unique_20) [page ] 36 | Sales Manager | My Inbox - All Items (F0862) |  |
| [Check Business Volume (Optional)](#unique_21) [page ] 37 | Billing Clerk | Display Business Volume - Condition Contracts (WB2R\_BUSVOL) |  |
| [Post Accruals (Optional)](#unique_22) [page ] 38 | Billing Clerk | Settle Condition Contracts (WB2R\_SC) |  |
| [Manage Workflow for Condition Contracts (Optional)](#unique_23) [page ] 40 | Business Process Specialist | Manage Workflows for Condition Contracts (F3680) |  |
| [Request Release of Condition Contract for Settlement (Optional)](#unique_24) [page ] 42 | Internal Sales Representative | Monitor Customer Condition Contracts (F2954) |  |
| [Release of Condition Contract for Settlement (Optional)](#unique_25) [page ] 43 | Sales Manager | My Inbox - All Items (F0862) |  |
| [Partial Settlement with Reversal of Accruals (Optional)](#unique_26) [page ] 44 | Billing Clerk | Settle Condition Contracts--Customer Contracts |  |
| [Sell from Stock](#unique_27) [page ] 47 | | | |
| [Check Business Volume](#unique_28) [page ] 47 | Billing Clerk | Display Business Volume - Condition Contracts (WB2R\_BUSVOL) |  |
| [Manage Workflow for Settlement Documents (Optional)](#unique_29) [page ] 48 | Business Process Specialist | Manage Workflows for Settlement Documents (F3681) |  |
| [Final Settlement with Reversal of Accruals](#unique_30) [page ] 50 | Billing Clerk | Settle Condition Contracts (WB2R\_SC) |  |
| [Approve Settlement Document for Condition Contract for Accounting (Optional)](#unique_31) [page ] 53 | Sales Manager | My Inbox - All Items (F0862) |  |
| [Check Settlement Document Status (Optional)](#unique_32) [page ] 54 | Sales Manager | Monitor Customer Condition Contracts (F2954) |  |
| [Final Settlement with Adjustments (Optional)](#unique_33) [page ] 55 | Purchaser | Monitor Customer Condition Contracts (F2954) |  |
| [Rebate Unlikelihood (Optional)](#unique_34) [page ] 57 |  |  |  |

# Test Procedures

This section describes test procedures for each process step that belongs to this scope item.

## Sell from Stock (Optional)

Purpose

This scope item describes the process for a standard sales order until the billing document is created. This step is only needed if you would like to check the update of sales volume data in a retroactively condition contract created after already contract relevant invoices exist.

Procedure

Complete all the activities described in the Sell from Stock (BD9) scope item's test script using the master data from this document.

Note If you want to use the optional link between scope item Sell from Stock (BD9) and Condition Contract Settlement, this reference only works if you use consistent master data (such as business partner and material for the customer sales order and the customer condition contract).

Option 1: One Customer as Contract Partner Case

For the sales rebate processing using one customer as contract partner, select a customer from the [Master Data, Organizational Data, and Other Data](#unique_4) [page ] 5 chapter and execute Sell from Stock BD9 scope item. Then follow the [Create Condition Contract for One Customer as Contract Partner](#unique_15) [page ] 21 section.

Option 2: Multiple Customers as Contract Partner Case

For the sales rebate processing using multiple customers as settlement recipients, select two different customers from the [Master Data, Organizational Data, and Other Data](#unique_4) [page ] 5 chapter and execute Sell from Stock (BD9) scope item for each of the customers. Then follow the [Create Condition Contract for Multiple Customers as Contract Partners](#unique_16) [page ] 27section.

## Manage Workflow for Condition Contracts (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to maintain workflow settings for condition contracts.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Business Process Specialist . | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Manage Workflows for Condition Contracts (F3680). | The Manage Workflow screen displays. |  |
| 3 | Select Relevant Workflow | Select Release Condition Contract in the top left dropdown list.  Choose Add. | The New Workflow screen displays. |  |
| 4 | Enter General Information | Make the following entries:   * Name: <Workflow for Release of Condition Contract - Single Step Level Approval>   Choose Add in the Step Sequence area. | The New Stepscreen displays. |  |
| 5 | Enter Details | Make the following entries:   * Step Type: <Release of Condition Contract> * Role: <Condition Contract Release Approval>   In the Exception Handling section, make the following settings for Rework Condition Contract:   * Required Action: <Rework of Condition Contract> * Action Result: <Restart Workflow>   Choose Add . | The New Workflow screen displays. |  |
| 6 | Save Workflow | Choose Save. | The workflow is saved and the Manage Workflow Details screen displays again. |  |
| 7 | Activate Workflow | Choose Activate. | The workflow is activated. |  |

## Create Condition Contract for One Customer as Contract Partner

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to create a sales rebate condition contract for one customer as condition contract partner.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as an Internal Sales Representative. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3 | Set Employee Specific Selection Template | Choose Adapt Filters to change the display filters, and then choose Save. | The employee specific selection template can be saved and used. |  |
| 4 | Different Options to Display Condition Contracts | In the first section, the condition contracts can be selected using different criteria, for example, by customer or by condition contract type. In the second session, the condition contracts can be displayed by activation status. | Condition contracts are displayed in the result list. |  |
| 5 | Select Condition Contract Type | On the Monitor Condition Contracts screen, choose Create Contract.  On the following Select Condition Contract Type pop-up window, select one of the following condition contract types:  <Sales Rebate>  or  <Sales Rebate Goods Related>  or  <Sales Rebate - 2Step>  or  <Sales Rebate Goods Related - 2Step>  Choose <Sales Rebate Goods Related> condition contract type in case the taxation of the settlement items should be the same as that in the related billing items.  You can optionally choose <Sales Rebate - 2Step> condition contract type if you want to collect and post settlement documents of different condition contracts in one journal entry to accounting. In that case, the reversal of the accruals together with the customer revenues is not posted until the creation of the collective settlement document. |  |  |
| 6 | Enter Contract Details | On the Create Sales Rebate screen, make the following entries and choose Enter:   * Customer: 10100003 * From: for example, <today's date> * To: for example, <end of current year> |  |  |
| 7 | Enter Process Variant | On the Basic Data screen, make the following entries and choose Enter:  Option A:   * Contract Process: <ZTES (Test Sales Rebate with Workflow)>   This step is optional and only relevant when you want to use workflow to approve the condition contract.  Option B:   * Contract Process: <ZTAS (Test Sales Rebate with Tax Free Goods)>   This step is optional and only relevant when you want to settle the goods as tax free. |  |  |
| 8 | Enter Sales Data | On the Sales tab page, make and check the following entries:   * Sales Organization: 1010 * Distribution Channel: 10 * Division: 00 |  |  |
| 9 | Enter Header Text | On the Header Texts tab page, make and check the following entries:   * Text Type: Text for Settlement Document * Language: English   Choose Create Header Text and enter the header text. | The header text will be shown in the corresponding settlement documents.  Choose language German if communication language of business partner is German. If the language of the text box deviates from the communication language of the business partner then the header text will not appear in the output form. |  |
| 10 | Enter Condition Data | In the Conditions area, select the following entry:  Condition Table: <Condition Contract>  Select New Condition.  Make the following entries and choose Enter.   * Condition Type:<RES1 Rebate> * Condition Rate: <2%> * Valid From: for example, <today's date> * Valid To: for example, <end of current year> * Scale Base Type: <Value scale>   This condition is used to calculate the base volume for payment value scale.  In case the Valid From date and the Valid To date are already there, you can check and change it. |  |  |
| 11 | Enter Scale Data | Select the condition line.  Choose New Scale Level.  Make the following entries and choose Enter.   * Scales: <1000> * Unit: EUR * Condition Rate: <1%>   Select the first created condition line.  Choose New Scale Level.  Make the following entries and choose Enter.   * Scales: <2000> * Unit: EUR * Condition Rate: <2%> |  |  |
| 12 | Enter Condition Data | In the Conditions Area, select New Condition.  Make the following entries and choose Enter.   * Condition Type: <REA1 Rebate Accruals> * Condition Rate: <2%> * Valid From: for example, <today's date> * Valid To: for example, <end of current year>   This condition is used to calculate the amount for accruals.  In case the Valid From date and the Valid To date are already there, you can check and change it. |  |  |
| 13 | Enter Condition Data (Optional) | In the Conditions area, select New Condition.  Make the following entries and choose Enter.   * Condition Type: <REU1 Rebate Unlikelihood> * Condition Rate: <100%> * Valid From: for example, <today's date> * Valid To: for example, <end of current year>   You use condition type Rebate Unlikelihood in case the minimum sales turnover will not be reached. Therefore, no accruals should be created or existing accruals should be reversed. |  |  |
| 14 | Enter Business Volume Base | On the Business Volume Selection Criteria tab page, select New Line.  Make the following entries and choose Enter.   * Field Combination: <0001 Customer> * Inclusion Indicator (Incl/Excl): <Inclusive> * Customer: 10100003   Select New Line.  Make the following entries and choose Enter.   * Field Combination: <0009 Material> * Inclusion Indicator (Incl/Excl): <Inclusive> * Material: TG11   In case you processed the steps from the Sell from Stock (Optional) chapter, enter the customer number you used to create the sales order here. |  |  |
| 15 | Enter Settlement Data | On the Settlement Data tab page, make the following entries and choose Enter.   * Settlement Material: TG11 * Settlement Type Customer: <As Accounts Receivable>   The settlement material is optional. The settlement material is only needed if no business volume is available or no invoice documents are created for a defined settlement date. |  |  |
| 16 | Enter Settlement Calendar | On the Settlement Calendar tab page, select New Line.  Make the following entries and choose Enter.   * Settlement Date: for example, <end of current year> * Settlement Date Type: <Final Settlement>   Select New Line.  Make the following entries and choose Enter.   * Settlement Date: for example, <tomorrow's date> * Settlement Date Type: <Partial Settlement>   Select New Line.  Make the following entries and choose Enter.   * Settlement Date: for example, <today's date> * Settlement Date Type: <Delta Accruals>   The creation of the line with Settlement Date Type: Delta Accruals is optional.  The creation of the line with Settlement Date Type: Partial Settlement is optional. |  |  |
| 17 | Release Condition Contract  (Optional) | Choose Release.  If the workflow is activated, the condition contract cannot be released directly but via approval. |  |  |
| 18 | Save Condition Contract | Choose Save.  Make a note of the condition contract number: \_\_\_\_\_\_\_\_\_\_. |  |  |

## Create Condition Contract for Multiple Customers as Contract Partners

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to create a sales rebate condition contract for multiple customers.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Internal Sales Representative. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3 | Set Employee Specific Selection Template | Choose Adapt Filters to change the display filters and then chooseSave. | The employee specific selection template can be saved and used. |  |
| 4 | Different Options to Display Condition Contracts | In the first section, the condition contracts can be selected using different criteria, for example, by customer or by condition contract type. In the second session, the condition contracts can be displayed by activation status. | Condition contracts display in the result list. |  |
| 5 | Select Condition Contract Type | On the Monitor Condition Contracts screen, choose Create Contract. On the following Select Condition Contract Type pop-up window, select one of the following condition contract types.  <Sales Rebate – Multiple Customers>  or  <Sales Rebate Goods Rel. - Mult. Customers>  or Optional:  <Sales Rebate – Mult. Customers - 2Step>  or  Choose <Sales Rebate Goods Rel. - Mult. Customers> condition contract type in case the taxation of the settlement items should be the same as that in the related billing items.  You can optionally choose <Sales Rebate – Mult. Customers - 2step> condition contract type if you want to collect and post settlement documents of different condition contracts in one journal entry to accounting. In that case, the reversal of the accruals together with the customer revenues is not posted until the creation of the collective settlement document. |  |  |
| 6 | Enter Contract Details | On the Create Sales Rebate – Multiple Customers screen, make the following entries and choose <Sales Rebate Goods Rel-MultCust - 2Step>Enter:  From: for example, <<today's date>  To: for example, <end of the current year> |  |  |
| 7 | Enter Sales Data | On the Sales tab page, make the following entries:  Sales Organization: 1010  Distribution Channel: 10  Division: 00 |  |  |
| 8 | Enter Header Text | On the Header Texts tab page, make and check the following entries:   * Text Type: Text for Settlement Document * Language: English   Choose Create Header Text and enter the header text. | The header text will be shown in the corresponding settlement documents.  Choose language German if the communication language of the business partner is German. If the language of the text box deviates from the communication language of the busi-ness partner then the header text will not appear in the output form. |  |
| 9 | Enter Condition Data | In the Conditions area, select the following entry:  Condition Table: <Condition Contract>  Select New Condition, make the following entries and choose Enter.  Condition Type: <RES1 Rebate>  Condition Rate: <2%>  Valid From: for example, <today's date>  Valid To: for example, <end of the current year>  Scale Base Type: <Value scale>  This condition is used to calculate the base volume for payment.  In case the Valid From date and the Valid To date are already there, you can check and change it. |  |  |
| 10 | Enter Scale Data | Select the condition line, choose New Scale Level. Make the following entries and choose Enter:  Scales: <1000>  Unit: EUR  Condition Rate: <1%>  Select the first created condition line.  Choose New Scale Level.  Make the following entries and press Enter:  Scales: <2000>  Unit: EUR  Condition Rate: <2%> |  |  |
| 11 | Enter Condition Data | In the Conditions Area, select New Condition. Make the following entries and choose Enter:  Condition Type: <REA1 Rebate Accruals>  Condition Rate: <2%>  Valid From: for example, <today's date>  Valid To: for example, <end of the current year>  This condition is used to calculate the amount for accruals.  In case the Valid From date and the Valid To date are already there, you can check and change it. |  |  |
| 12 | Enter Condition Data(Optional) | In the Conditions Area, select New Condition. Make the following entries and choose Enter.  Condition Type: <REU1 Rebate Unlikelihood>  Condition Rate: <100%>  Valid From: for example, <today's date>  Valid To: for example, <end of current year>  You use condition type Rebate Unlikelihood in case the minimum sales turnover will not be reached and therefore no accruals should be created or existing accruals should be reversed. |  |  |
| 13 | Enter Business Volume Base | On the Business Volume Selection Criteria tab page, select New Line. Make the following entries and choose Enter:  Field Combination: <0001 Customer>  Inclusion Indicator (Incl/Excl): <Inclusive>  Customer: 10100003  Select New Line. Make the following entries and choose Enter:  Field Combination: <0001 Customer>  Inclusion Indicator (Incl/Excl): <Inclusive>  Customer: 10100008  Select New Line. Make the following entries and choose Enter:  Field Combination:<0009 Material>  Inclusion Indicator (Incl/Excl): <Inclusive>  Material: TG11  In case you have processed the optional Sell from Stock (BD9) scope item for sales orders created for more than one customer (multiple customers), use these customers here to create the condition contract. Each customer listed in the business volume selection criteria will receive settlement documents based on its individual revenue. |  |  |
| 14 | Enter Settlement Data | On the Settlement Data tab page, make the following entries and choose Enter:  Settlement Material: TG11  Settlement Type Customer: <As Accounts Receivable>  The settlement material is optional. The settlement material is only needed if no business volume is available or no invoice documents are created for a defined settlement date. |  |  |
| 15 | Enter Settlement Calendar | On the Settlement Calendar tab page, select New Line. Make the following entries and choose Enter:  Settlement Date: for example, <end of the current year>  Settlement Date Type: <Final Settlement>  Select New Line. Make the following entries and choose Enter:  Settlement Date: for example, <tomorrow's date>  Settlement Date Type: <Partial Settlement>  Select New Line. Make the following entries and choose Enter:  Settlement Date: for example, <today's date>  Settlement Date Type: <Delta accruals>  Note The creation of the line with Settlement Date Type: Delta accruals is optional.  The creation of the line with Settlement Date Type: Partial settlement is optional. |  |  |
| 16 | Release Condition Contract | Choose Release. |  |  |
| 17 | Save Condition Contract | Choose Save. Make a note of the condition contract number: \_\_\_\_\_\_\_\_\_\_. |  |  |

## Request Approval to Release Condition Contract (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to request a rebate condition contract for release.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Internal Sales Representative. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3 | Request Release of Condition Contract | Find the condition contract that you want to put into approval for release process, and choose Change Condition Contract via More Links when clicking on condition contract number.  Choose More > Edit > Request Approval .  Choose Save. | On the Status tab page the system displays the following system status entries:   * New * Approval Requested   Now the request to release the condition contract goes to Sales Manager's Inbox. |  |

## Set Requested Condition Contract to Rework (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to check the status of a rebate condition contract, and send it back for ‘Rework’.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Sales Manager. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open My Inbox - All Items (F0862). | The My Inbox screen displays. |  |
| 3 | Position the Notification of Condition Contract Release and Check the Status | Find the condition contract that Internal Sales Representative has just requested for release:  Position the notification: Release Condition Contract XXXXXXXXXXX in the inbox.  Click the blue highlighted Condition Contract number and go to Change Condition Contract. | The Change Sales Rebate screen displays. |  |
| 4 | Send the Condition Contract back to Rework | Go to Status to see current status  Now the status is:  New  Approval Requested  As the Internal Sales Representative has not set the status Locked for Settlement, go back to Inbox screen and click Rework.  On the Submit Decision pop-up window, enter a decision note such as Please set the condition contract to Locked for Settlement.  Click Submit. | The condition contract is sent back to Internal Sales Representative |  |

## Rework Condition Contract (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to rework on a rebate condition contract to set it lock for settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Internal Sales Representative | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Manage Condition Contracts screen displays. |  |
| 3 | Check the Notification and Go To Change Mode | Receive the notification: Rework Condition Contract XXXXXXXXXXX.  Check the Comments tab: please set the condition contract to Locked for Settlement.  Then go back to Information tab. Choose the blue highlighted Condition Contract number and go to Change Condition Contract. | The Change Condition Contracts screen displays. |  |
| 4 | Set Condition Contract to Lock for Settlement Status | Click More More > Edit > Lock Settlement .  Choose Save.  Choose Continue in the pop-up window. | The status for condition contract now should be:  New  Locked for Settlement  Approval Requested  The My Inbox screen displays. |  |
| 5 | Complete Rework for the Condition Contract | Choose Rework Completed in the notification: Rework Condition Contract XXXXXXXXXXX.  Choose Submit in the pop-up window. | The condition contract is sent to Sales Manager for release approval again. |  |

## Release Requested Condition Contract (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to release a rebate condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Sales Manager. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open My Inbox - All Items (F0862). | The My Inbox screen displays. |  |
| 3 | Release Condition Contract | Find the condition contract that Internal Sales RepresentativeInternal\_Sales\_Rep has just requested for release:  Position the notification: Release Condition Contract XXXXXXXXXXX in the inbox.  Choose Release.  Choose Submit in the pop-up window. | The condition contract is released now. |  |

## Check Business Volume (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to check the business volume of the condition contract.

Prerequisite

Use this step if you have executed the Sell from Stock scenario for the customer condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk . | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Display Business Volume > Condition Contracts . | The Business Volume for Condition Contracts screen displays. |  |
| 3 | Select Condition Contract | On the Business Volume for Condition Contracts screen, check the business volume for Condition Contract: <number of condition contract created before>. |  |  |
| 4 | Check Business Volume for Condition Contracts | Choose Execute. | Business volume value REBV is determined based on the existing customer invoices. |  |

## Post Accruals (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to post accruals for the condition contract.

Prerequisite

Use this step if you have executed the Sell from Stock (BD9) scenario for the customer condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log on | Log on to the SAP Fiori launchpad as a Billing Clerk. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Settle Condition Contracts (WB2R\_SC). | The Settlement of Customer Condition Contracts screen displays. |  |
| 3 | Select Condition Contract | On the Settlement of Customer Condition Contracts screen, make the following entries and choose Execute.  Settlement Date: for example, <today's date>  Settlement Date Type: 3 Delta Accruals  Condition Contract: <number of condition contract created before>  Posting Date: for example, <today's date>  Document Date: for example, <today's date>  Run Type: Live Run  List Range: Message Log  Save Application Log: Only in Productive Run  Message Log Filter: No Filter  In case you have created a condition contract for multiple customers as contract partners, delta accrual documents are created for each customer with contract relevant business volume. | Settlement document for posting delta accruals is saved. |  |

## Manage Workflow for Condition Contracts (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to maintain workflow settings for condition contracts.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Business Process Specialist. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Manage Workflows for Condition Contracts (F3680). | The Manage Workflos screen displays. |  |
| 3 | Select Relevant Workflow | Select Settlement Release of Condition Contract in the top left dropdown list.  Choose Add. | The New Workflow screen displays. |  |
| 4 | Enter General Information | Make the following entries:  Name: <Workflow for Settlement Release of Cond. Contract - Single Step>  Choose Add in the Step Sequence area. | The New Step screen displays. |  |
| 5 | Input Details for the Workflow | Make the following entries:  Step Type: <Release of Condition Contract for Settlement>  Role: <Condition Contract Settlement Release Approval>  In the Exception Handling section, make the following settings for Rework Condition Contract:  Required Action: <Rework of Condition Contract for Settlement Release>  Action Result: <Restart Workflow>  Choose Add. | The New Workflow screen displays. |  |
| 6 | Save Workflow Settings | Choose Save. | The Workflow Details screen displays. |  |
| 7 | Activate Workflow | Choose Activate. | The workflow is activated. |  |

## Request Release of Condition Contract for Settlement (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how request the release of a rebate condition contract for settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Internal Sales Representative. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3 | Send Condition Contract for Release of Settlement | Find the condition contract that you want to put into request approval to release condition contract for settlement by choosing Change Condition Contract via More Links when clicking on condition contract number.  Click More > Edit > Lock Settlement  Click More > Edit > Request Settlement Approval  Choose Save. | The Status for Condition Contract now should be:   * Released * Locked for Settlement * Settlement Approval Requested |  |

## Release of Condition Contract for Settlement (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to release a rebate condition contract for settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Sales Manager. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open My Inbox - All Items (F2097). | The My Inbox screen displays. |  |
| 3 | Release Condition Contract for Settlement | Find the condition contract for that Internal Sales Representative has just requested for release for settlement:  Position the notification: Release Condition Contract for Settlement XXXXXXXXXXX in the inbox.  Choose Release.  Choose Submit in the pop-up window. | The Condition Contract is released now for settlement. |  |

## Partial Settlement with Reversal of Accruals (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to create a partial settlement for the condition contract.

Prerequisite

Use this step if you have executed the Sell from Stock (BD9) scenario for the customer condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk . | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Settle Condition Contracts - Customer Contracts. | The Settlement of Condition Customer Contracts screen displays. |  |
| 3 | Select Condition Contract | On the Settlement of Customer Condition Contracts screen make the following entries and choose Execute.  Settlement Date: for example, <tomorrow's date>  Settlement Date Type: 1 Partial Settlement  Condition Contract: <number of condition contract created before>  Posting Date: for example, <tomorrow's date>  Document Date: for example, <tomorrow's date>  Run Type: Live Run  List Range: Message Log  Save Application Log: Only in Productive Run  Message Log Filter: No Filter  Take a note of the number of the credit memo created.  In case you have created a condition contract for multiple customers as contract partners, partial settlement documents are created for each customer with contract relevant business volume. | The Log for Customer Condition Contract settlement screen displays. Customer Credit memo is created. Accruals are reversed. |  |
| 4 | Optional: Access Collect Settlement Documents | Open Collect Settlement Documents.  On the Create Collective Documents from Settlement Documents screen, make the following entries and choose Execute.  Document Numbers: <numbers of settlement documents for partial settlements created before>  Check Run Only: <do not select>  Using the 2-step condition contract, the reversal of the accruals together with the customer revenues for the partial settlements is not posted until the creation of the collective settlement document. | The Create Collective Documents from Settlement Documents screen displays. |  |

Financial Postings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Material | Customer | Cost Accounts | Accrual Accounts | Tax Accounts |
| Trading Good (HAWA) | 10100003  Domestic DE Customer 3  or any other customer used for the revenue posting. | 44001000 Sales Rebates | 21770000 Accrued Volume Rebate | 22000000 Output tax (MWS) |

Printing Form

For OP system, follow the note [2248229](https://launchpad.support.sap.com/#/notes/2248229) to enable the BRFplus function.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Display Business Volume - Condition Contracts (WB2R\_BUSVOL). | The Settlement Management Documents for Condition Contracts screen displays. |  |
| 3 | Open Condition Contract | On the Settlement Management Documents for Condition Contracts screen, select the number of condition contract created and choose Execute. | The condition contract opens in display mode. Follow-up documents are displayed in the overview area of the screen. |  |
| 4 | Select Partial Settlement Credit Memo | Double-click the line with the partial settlement Credit Memo Number. | The settlement document displays. |  |
| 5 | Print Preview | From the menu path, choose More > Extra > Messages > Edit and Display PDF Document on the following screen. | Print preview is issued. |  |

## Sell from Stock

Purpose

This process step shows you the process for a standard sales order.

Procedure

Complete all the activities described in the Sell from Stock (BD9) scope item using the master data from this document.

If you want to use the optional link between Sell from Stock (BD9) scope item and Condition Contract settlement this reference only works if you use consistent master data (such as Business Partner and Material for the customer sales order and the customer condition contract).

If you created the condition contract for one customer as contract partner, use this customer and process all activities from Sell from Stock (BD9) scope item.

If you created the condition contract for multiple customers as contract partners, use these customers and process all activities from Sell from Stock (BD9) scope item for each of the customers.

## Check Business Volume

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to check the business volume of the condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Display Business Volume - Condition Contracts (WB2R\_BUSVOL). | The Business Volume for Condition Contracts screen displays. |  |
| 3 | Select Condition Contract | On the Business Volume for Condition Contracts screen, make the following entries and choose Execute.  Condition Contract: <number of condition contract created before>  Settlement Date Type: <3(Delta Accruals)>  Business Volume Base: <From Contract>  Output Level Business Volume: <Settlement Date>  Note Business volume value is calculated based on the existing customer invoices. |  |  |

## Manage Workflow for Settlement Documents (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to maintain workflow settings for the approval of settlement documents.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Business Process Specialist. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Manage Workflows for Settlement Documents. | The Manage Workflos screen displays. |  |
| 3 | Create New Workflow | Choose Add. | The New Workflowscreen displays. |  |
| 4 | Enter General Information | Make the following entries:  Workflow Name: <Workflow for the approval of Settlement Document (To Accounting)>  Choose Add in the Step Sequence area. | The New Step screen displays. |  |
| 5 | Input Details | Make the following entries:  Step Type: <Release of Settlement Document>  Role: <Settlement Document Approver>  Click Add. | The New Workflow screen displays. |  |
| 6 | Add New Step | Click Add in the Step Sequence area. | The New Step screen displays. |  |
| 7 | Input Details | Make the following entries:  Step Type: <Automatic Change of Settlement Document Status>  Click Add. | The New Workflowscreen displays. |  |
| 8 | Save the Workflow Settings | Click Save. | The Workflow Details screen displays. |  |
| 9 | Activate Workflow | Click Activate. | The workflow is activated. |  |

## Final Settlement with Reversal of Accruals

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to create a final settlement for the condition contract.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Settle Condition Contracts (WB2R\_SC). | The Settlement of Customer Condition Contracts screen displays. |  |
| 3 | Select Condition Contract | On the Settlement of Customer Condition Contracts screen, make the following entries and choose Execute.  Settlement Date: for example, <end of current year date>  Settlement Date Type: <Final Settlement>  Condition Contract: <Number of condition contract created before>  Posting Date: for example, <today's date>  Document Date: for example, <today's date>  Run Type: <Live Run>  List Range: <Message Log>  Save Application Log: Only in Productive run  Message Log Filter: No Filter  Take a note of the number of the credit memo created. | The Log for Customer Condition Contract settlement screen displays. Customer credit memo is created. Accruals are reversed. |  |
| 4 | Optional: Check | If the workflow is activated, in this step, you will see the following messages including:   * Contract XXXXXXXXXXX locked after final settlement * Document XXXXXXXXXXX with docu-ment status Workflow Release Required is blocked for follow-on documents * Document XXXXXXXXXXX saved (no accounting document generated) * Document XXXXXXXXXXX is processed with reference XXXXXXXXXXX | Now the credit memo for the condition contract is created but the journal entry is yet not created. |  |
| 5 | Optional: Access Collect Settlement Documents | Open Collect Settlement Documents.  On the Create Collective Documents from Settlement Documents screen, make the following entries and choose Execute.  Document Numbers: <numbers of settlement documents for partial settlements created before>  Check Run Only: <do not select>  Using the 2-step condition contract, the reversal of the accruals together with the customer revenues for the final settlement is not posted until the creation of the collective settlement document. | The Create Collective Documents from Settlement Documents screen displays. |  |

Financial postings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Material | Customer | Cost Accounts | Accrual Accounts | Tax Accounts |
| Trading Good (HAWA) | 10100003  Domestic DE Customer 3  or any other customer used for the revenue posting. | 44001000 Sales Rebates | 21770000 Accrued Volume Rebate | 22000000 Output tax (MWS) |

Printing form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Billing Clerk . | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Display Settlement Documents > Condition Contracts . | The Settlement Management Documents for Condition Contracts screen displays. |  |
| 3 | Open Condition Contract | On the Display Settlement Documents for Condition Contracts screen, enter the <number of condition contract created> and choose Execute. | The condition contract opens in display mode. Follow up documents are displayed in the overview area of the screen. |  |
| 4 | Select Final Settlement Credit Memo | Double-click the line with the final credit memo number. | Settlement document displays. |  |
| 5 | Print Preview | Choose More > Extras > Messages > Edit in the menu and Display PDF Document on the following screen. | Print preview is issued. |  |

## Approve Settlement Document for Condition Contract for Accounting (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to approve the creation of accounting document for a rebate condition contract settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Sales Manager. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open My Inbox - All Items (F0862). | The My Inbox screen displays. |  |
| 3 | Approve Settlement for Condition Contract for Accounting | Find the settlement document which has to be approved for accounting. This is triggered automatically after the settlement is done by the Billing Clerk.  Position the notification: Approve Settlement XXXXXXXXXXX in the inbox.  Choose Approve.  Choose Submit in the pop-up window. | The Settlment Document for Condition Contract is approved now for accounting. |  |

## Check Settlement Document Status (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to check settlement document and accounting document for a condition contract settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass/ Fail/ Comment |
| 1 | Log On | Log on to the SAP Fiori launchpad as a Sales Manager. | The SAP Fiori launchpad displays. |  |
| 2 | Access the App | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3 | Go to Display Condition Contract | Find the condition contract that you have sent for approve of creation of settlement document to accounting, and Display Condition Contract. | The Display Sales Rebate screen displays. |  |
| 4 | Check Settlement Details | Check the Complete Document Flow on the left the screen.  The Credit Memo XXXXXXXXXX has been created.  Double click on the Credit Memo. | The Display Sales XXXXXXXX: Settlement Document Overview screen displays. |  |
| 5 | Check Accounting Posting | Click Accounting on the top, you may see the relevant posting information. |  |  |

## Final Settlement with Adjustments (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

This process step shows you how to enter conditions in the condition contract to adjust the final rebate amount before you process the final settlement.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Comments |
| 1. | Log onto SAP Fiori Launchpad | Log onto the SAP Fiori Launchpad as Purchaser. | The SAP Fiori Launchpad displays. |  |
| 2. | Access Manage Supplier Condition Contracts | Open Monitor Customer Condition Contracts (F2954). | The Monitor Condition Contracts screen displays. |  |
| 3. | Create New Condition Contract | On the Monitor Customer Condition Contracts screen, select the relevant condition contract and choose Change Contract. | The Select Condition Contract Type dialog screen displays. |  |
| 4. | Enter Condition Data for Rebate Condition | In the Conditions Area, select the following entry:  Condition Table: Condition Contract  Select New Condition.  Make one of the following entries and choose Enter.  Adjustment of business volume  Condition Type: REBD Rebate BusVol Delta  Valid From: for example, <today's date>  Valid to: for example,<end of current year>  Calculation Type: Fixed amount  Condition Rate: for example, 100 EUR  Adjustment of rebate value  Condition Type: REJ1 Rebate Adjustment  Valid From: for example, <today's date >  Valid to: for example, <end of current year>  Calculation Type: for example, Fixed amount  Condition Rate: for example, 20 EUR  Entry of a fixed settlement amount  Condition Type: REV1 Rebate Verified  Valid From: for example, <today's date>  Valid to: for example, <end of current year>  Calculation Type: : for example, Fixed amount  Condition Rate: for example, 1000 EUR  The conditions entered here are used to adjust the rebate amount. You can also choose Condition Contract / Material as condition level. You then also specify the material for a condition record. In case the Valid From and Valid To date are copied from the condition contract validity according to user settings, you can check and change these dates if necessary . | The conditions entered here are used to adjust the rebate amount.  You can also choose Condition Contract / Material as condition level. You then also specify the material for a condition record.  If the Valid From and Valid To date is copied from the condition contract validity according to user settings, you can check and change these dates if required. |  |
| 5. | Save Condition Contract | Choose Save. |  |  |
| 6. | Perform Final Settlement | Perform procedure as described in chapter Final Settlement with Reversal of Accruals. |  |  |

## Rebate Unlikelihood (Optional)

Test Administration

Customer project: Fill in the project-specific parts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Test Case ID | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |  | | | | |
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | | | Duration | Enter a duration. |

Purpose

During the creation of the condition contract (Chapter Create Condition Contract for One Customer) when entering the conditions, you have the option to use the condition: rebate unlikelihood. You use condition type rebate unlikelihood in case the minimum sales turnover will not be reached and therefore no accruals should be created or existing accruals should be reversed.

Procedure

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Test Step # | Test Step Name | Instruction | Expected Result | Pass / Fail / Comment |
| 1 | Enter Condition Data (Optional) | In the Conditions area, select New Condition.  Make the following entries and press Enter.   * Condition Type: REU1 Rebate Unlikelihood * Condition Rate: 100 % * Valid From: for example, <today's date> * Valid To: for example, <end of current year> |  |  |

# Follow-Up Processes

You have finished all the activities that are part of the business process described in this document.

To accomplish the subsequent activities of this business process, use the master data from this document and carry out the process steps described in one or more of the following scope items.

## Sales: Period End Closing Operations (Optional)

Purpose

This process step describes the collection of periodic activities, such as day ending activities or legal requirements.

Procedure

Using the master data from this document, complete all the activities described in the Test Script of the scope item: Sales Order Fulfillment Monitoring (BKK) (Chapters Review Sales Documents Blocked for Billing, Review Billing Due List, Review Log of Collective Invoice Creation, and Review List of Blocked Billing Documents (for Accounting)).

## Analytical Content: Order-to-Cash (Optional)

Purpose

This scope item describes the detailed procedure for testing the scope item Analytical Content: Order-to-Cash after solution activation.

Procedure

Using the reports from this document, complete all the activities described in the Test script of the scope item.

## General Ledger Reporting and CO-PA Reporting (Optional)

Purpose

After completing the activities in this test script, it is possible to run General Ledger Reporting and CO-PA Reporting connected with the accounts which were used in this sales rebate process. Log on as General Ledger Accountant or Sales Accountant and run the reports which apply to your needs and check the postings on your accounts. Please refer to scope item Accounting and Financial Close (J58) to Manage G/L Account Master Data and Manage Financial Statement Versions.

# Appendix

## Time-Dependent Tax

Purpose

With the new Time-Dependent Tax feature you can enter different tax rates for a tax code for different validity periods. So it is no longer necessary to introduce a new tax code when a tax rate is changed.

For more details concerning the activation of the Time-Dependent Tax feature and the maintenance of time dependent tax rates see <https://help.sap.com/viewer/DRAFT/0fa84c9d9c634132b7c4abb9ffdd8f06/1908.500/en-US/8fd78f3974b84e478dc99ae1ae1afc16.html>.

Typographic Conventions

|  |  |
| --- | --- |
| Type Style | Description |
| Example | Words or characters quoted from the screen. These include field names, screen titles, pushbuttons labels, menu names, menu paths, and menu options.  Textual cross-references to other documents. |
| Example | Emphasized words or expressions. |
| EXAMPLE | Technical names of system objects. These include report names, program names, transaction codes, table names, and key concepts of a programming language when they are surrounded by body text, for example, SELECT and INCLUDE. |
| Example | Output on the screen. This includes file and directory names and their paths, messages, names of variables and parameters, source text, and names of installation, upgrade and database tools. |
| Example | Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation. |
| <Example> | Variable user entry. Angle brackets indicate that you replace these words and characters with appropriate entries to make entries in the system. |
| EXAMPLE | Keys on the keyboard, for example, F2 or ENTER. |

|  |
| --- |
|  |
| www.sap.com/contactsap |
| © 2020 SAP SE or an SAP affiliate company. All rights reserved.  No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company. The information contained herein may be changed without prior notice.  Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.  These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.  SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies.  See [www.sap.com/copyright](http://www.sap.com/copyright) for additional trademark information and notices. |

